

**CITY OF BELMONT
CITY COUNCIL
AND
BELMONT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**



www.belmont.gov

NOTICE OF SPECIAL MEETING

Tuesday, January 13, 2015

7:00 P.M.

One Twin Pines Lane, City Hall
One Twin Pines Lane, Belmont, California

Teleconference Location

Hilton Hotel on International Drive,
8122 Arrezzo Way
Orlando, FL 32821

AGENDA

This Special Meeting is called to consider the items of business listed below.

1. ROLL CALL

2. ITEMS OF BUSINESS

Persons wishing to orally address the Council on the items of business listed below will be given an opportunity to do so before or during the Council's consideration of the item.

A. CONSENT

Consent items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or staff request specific items to be removed for separate action.

(1) [Approval of Minutes](#)

Recommendation: Motion to Approve Minutes as presented

Attachment(s):

Minutes of December 10, 2013

(2) [Annual Report on Joint Powers Financing \(Authority\)](#)

Recommendation: Motion to accept report

Attachment(s):

Staff Report

3. ADJOURNMENT



If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. The speech and hearing-impaired may call (650)637-2999 for TDD services. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

**REGULAR MEETING
BELMONT JOINT POWERS FINANCING AUTHORITY
Tuesday, December 10, 2013
CITY COUNCIL CHAMBERS, ONE TWIN PINES LANE**

CALL TO ORDER 7:00 P.M.

ROLL CALL

BOARD MEMBERS PRESENT: Feierbach, Lieberman, Warden, Wozniak, Braunstein

BOARD MEMBERS ABSENT: None

Staff Present: Executive Director Scoles, Controller Fil, Authority Attorney Rennie, Authority Treasurer Violet, Authority Secretary Cook

CONSENT CALENDAR

Minutes of Regular Meeting of December 11, 2012

Acceptance of Annual Report on Joint Powers Financing Authority

ACTION: On a motion by Board Member Feierbach, seconded by Board Member Lieberman, the Consent Agenda was unanimously approved by a show of hands.

ADJOURNMENT at this time, being 7:05 P.M.

Terri Cook
Authority Secretary

Meeting Audio-Recorded and Videotaped



STAFF REPORT

Agency: Belmont Joint Powers Financing Authority
Staff Contact: Thomas Fil, Finance Department, (650) 595-7435 tfil@belmont.gov
Agenda Title: Annual Report on Joint Powers Financing (Authority)
Agenda Action: Motion

Recommendation

Motion to accept report.

Background

The Authority was established to facilitate the financing of public improvements. While there is debt outstanding, the annual meeting is used to report any financial transactions for the fiscal year ended June 30, 2014.

Analysis

Activity for the period ended June 30, 2014 is as follows:

Issue	Balance June 30, 2013	Additions	Retirements	Balance June 30, 2014
2001 Sewer Revenue Bonds (4.375% - 5.00%, due annually to 2032)	\$5,820,000	\$0	\$195,000	\$5,625,000
2006 Sewer Revenue Bonds (4.00% - 4.375%, due annually to 2036)	\$6,575,000	\$0	\$175,000	\$6,400,000
2009 Sewer Treatment Facility Revenue Bonds (3.00% - 5.00%, due annually to 2042)	\$8,345,000	\$0	\$160,000	\$8,185,000

Staff has complied with the requirements of Government Code Section 6505 (c), and has submitted the City of Belmont's FY 2014 CAFR as the filing of audited financial statements for the Authority to the County of San Mateo Controller's Office.

In addition, staff is requesting that the Authority consider the following items:

1. Consider any public testimony regarding the Authority; and,
2. Hear any reports from staff or matters raised by Directors regarding the Authority.

Alternatives

1. Take No Action.

Attachments

None

Fiscal Impact

- ☒ No Impact/Not Applicable
☐ Funding Source Confirmed:

Source:

- ☐ Council
☒ Staff
☐ Citizen Initiated
☐ Other*

Purpose:

- ☒ Statutory/Contractual Requirement
☐ Council Vision/Priority
☐ Discretionary Action
☐ Plan Implementation*

Public Outreach:

- ☒ Posting of Agenda
☐ Other*

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REGULAR MEETING AGENDA

Tuesday, January 13, 2015

7:00 p.m.

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

Teleconference Location

Hilton Hotel on International Drive,

8122 Arrezzo Way

Orlando, FL 32821

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORT FROM CLOSED SESSION**
- 4. SPECIAL PRESENTATIONS**
- 5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

This portion of the meeting is reserved for persons wishing to address the Council on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this initial comment period will be given an opportunity to address the Council later in the agenda. State law prohibits the Council from acting on non-agenda items.

- 6. COUNCILMEMBER ANNOUNCEMENTS**
- 7. CONSENT CALENDAR**

Consent Calendar items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.

A. [Approval of Minutes](#)

Recommendation: Motion to approve minutes as presented

Attachments(s):

Special and Regular City Council Minutes of November 25, 2014

Regular City Council Minutes of December 9, 2014

B. Monthly Financial Reports

Recommendation: Motion to Receive Monthly Financial Reports

Attachments(s):

Monthly Financial Reports - November

Monthly Financial Reports - December

C. Notice of Completion 2014 Slurry Seal Project

Recommendation: Adopt a resolution accepting work and authorizing the issuance of a Notice of Completion to American Asphalt Repair and Resurfacing Company, Inc. for the 2014 Slurry Seal Project, City Contract Number 2014-524 for a final contract cost of \$361,053.56

Attachments(s):

Staff Report

Resolution

D. Procurement of Legal Services from Jarvis, Fay, Doporto & Gibson LLP

Recommendation: Adopt a resolution authorizing the City Attorney to procure legal services from Jarvis, Fay, Doporto & Gibson at the rates set forth in the attachment to the resolution

Attachments(s):

Staff Report

8. PUBLIC HEARINGS (None)

9. OTHER BUSINESS

A. Boards and Commissions Ordinance

Recommendation: Introduce an ordinance establishing uniform qualifications, and procedures for city boards and commissions, consolidating the provisions for governing boards and commissions into the Belmont City Code, consolidating the functions of the finance commission and audit committee, and amending the duties and composition of the various bodies

Attachment(s):

Staff Report

Ordinance

B. Discussion Regarding the Existing Campaign Finance Ordinance

Recommendation: The City Council should discuss and provide direction regarding modifications to the existing campaign finance ordinance

Attachment(s):

Staff Report

Existing Campaign Finance Ordinance

10. COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

- A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments
- B. Verbal report from City Manager
- C. City Council Intergovernmental Assignments for 2015

Recommendation: Approval of changes to City Council Intergovernmental Assignments for calendar year 2015

Attachments(s):
Staff Report

11. CONTINUATION OF PUBLIC COMMENTS (if necessary)

This point in the agenda is reserved for speakers who could not be accommodated in the initial public comment period.

12. MATTERS OF COUNCIL INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. No final policy action will be taken by Council/Board.

13. ADJOURNMENT



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Regular meetings televised on Comcast Channel 27, and web streamed via City's website at www.belmont.gov

Minutes of Special and Regular Meeting of November 25, 2014

SPECIAL MEETING 5:30 p.m.

ROLL CALL

Council Present: Wright, Braunstein, Reed, Stone, Lieberman

Council Absent: None

OTHER BUSINESS

Discussion of Fair Political Practices Commission (FPPC) Conflict of Interest Rules

This item was deferred to the end of the Regular Meeting.

RECESS TO CLOSED SESSION

- (1) Conference With Legal Counsel (Gov't Code Section 54956.9(d)(1))
Existing Litigation – One Case: Washington v. City of Belmont, San Mateo Superior Court No. CIV 531293
- (2) Conference Regarding Public Employee Annual Performance Review (Gov't Code Section 54957): City Manager and City Attorney
- (3) Conference with Labor Negotiator Government Code Section 54957.6
Agency designated representative: Mayor Lieberman; Unrepresented employees: City Manager, City Attorney

RECESS 7:00 p.m.

REGULAR MEETING

CALL TO ORDER 7:05 p.m.

ROLL CALL

Council Present: Wright, Braunstein, Reed, Stone, Lieberman

Council Absent: None

PLEDGE OF ALLEGIANCE

Led by Melissa Lukin, CORA (Community Overcoming Relationship Abuse)

REPORT FROM CLOSED SESSION

No reportable action.

SPECIAL PRESENTATIONS

Presentation to Police Corporal Scott Fegley from CORA (Community Overcoming Relationship Abuse)

Melissa Lukin, CORA, described the collaboration of her organization with law enforcement

COMBINED AGENCY MEETING

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agencies in San Mateo County for 20 years. She provided statistics of number of victims assisted over the years and described the process for providing assistance. She described the incident that led to Belmont Police Officer Scott Fegley being awarded their Officer of the Quarter.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kathleen Beasley, Belmont Library, outlined upcoming holiday events at the library.

COUNCILMEMBER ANNOUNCEMENTS

Mayor Lieberman announced that the December 9 meeting, the final meeting of the calendar year, would include the council reorganization. He also announced that City Hall administrative offices would be closed for the upcoming Thanksgiving holiday.

Councilmember Reed commented regarding the City Council's previous discussion and adoption of the Code of Conduct. He clarified that his comments were not intended to infer that any current or former commissioner was unethical.

COMMENTS ON CONSENT

Councilmembers commented and asked clarification questions regarding the HEART membership, the park in-lieu ordinances, the Notice of Completion for the Marsten Storm Drain project, and the Photovoltaic program.

ITEMS APPROVED ON CONSENT CALENDAR

Waive further reading of proposed ordinances

Approval of Minutes of Special and Regular Meeting of October 28, 2014

Acceptance of Monthly Financial Reports

Resolution 2014-150 Authorize Ongoing Membership in the Housing Endowment and Regional Trust (HEART) of San Mateo County

Resolution 2014-151 Participation in "Peninsula Sunshares" Residential Solar Photovoltaic Bulk Purchase Program

Resolution 2014-152 Establish 6-foot "No Parking" Zones at Pedestrian Crosswalk on Oxford Place

Resolution 2014-153 Authorize Notice of Completion for Marsten Avenue Storm Drain Repair Project, City Contract Number 2014-527

Resolution 2014-154 Approve Revision to Energy Efficiency Project

Ordinance 2014-1081 and 2014-1082 Amendments to Parkland Dedication and In-Lieu Fee Requirements for Residential Subdivisions and Procedures for Impact Fees - Second Reading

Resolution 2014-155 Authorize Task Order with Schaaf & Wheeler Engineers for Sewer Rehabilitation Design Services

Resolution 2014-156 Authorize Task Order with CSG Consultants for Development Review Services

Resolution 2014-157 Authorize Service Agreement with Harris and Associates for Updates to City Standard Details

Resolution 2014-158 Amended Joint Powers Agreement with the San Mateo County Office of

Emergency Services

ACTION: On a motion by Councilmember Braunstein, seconded by Councilmember Reed, the Consent Agenda was unanimously approved.

PUBLIC HEARINGS

Public Hearing Regarding a Proposal to Reduce the Solid Waste Rates charged for Solid Waste, Recyclable Materials, and Organic Materials Collection

Tom Gould, Solid Waste Consultant, described the rate setting process. He outlined how the City arrived at a rate reduction, applicable to all rate categories, subsequent to the mailing of the notice of public hearing for tonight's meeting. He reviewed the previous discussions regarding rate calculations, and described how the small refund from Recology will be deposited into the rate stabilization fund.

In response to Councilmember Stone's inquiry regarding rate adjustments in future years, Mr. Gould indicated that migration surcharges are likely completed, which should lead to stabilization. He pointed out that future CPI (Consumer Price Index) factors are unknown.

Mayor Lieberman opened the Public Hearing. No one came forward to speak.

City Clerk Cook noted that 22 protest letters had been received.

Mayor Lieberman expressed the need for outreach to commercial businesses regarding education on recycling and composting. He also cited the need for ongoing education regarding the ability to migrate to smaller cart as a cost savings.

ACTION: On a motion by Councilmember Braunstein, seconded by Councilmember Stone, Resolution 2014-159 Reducing the Solid Waste Rates Charged for Solid Waste, Recyclable Materials And Organic Materials Collection was unanimously approved.

OTHER BUSINESS

Belmont Housing Element 2015-2023 - Program Review

Community Development Director de Melo summarized recent discussions and actions regarding the Housing Element. He described the housing element as it relates to the General Plan, which is under revision.

Management Analyst Rose reviewed the goals of the Housing Element and outlined new and revised programs to be implemented as part of the goals. She described next steps in the process.

Discussion ensued regarding process and timeline, the recent zoning updates and their affect on meeting the goals, the recent proposal for a residential inspection program upon point of sale, secondary dwelling units, the number of affordable housing units in Belmont, and potential funding sources for ongoing subsidies.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmembers Stone and Braunstein outlined topics discussed the recent legislative update meeting hosted by Assemblymember Kevin Mullin.

Mayor Lieberman indicated that the mayors of San Mateo, Foster City and Belmont recently met as part of ongoing conversations for other shared services opportunities.

Alameda de las Pulgas Transportation Study Information Report

Public Works Director Oskoui described the ongoing congestion issues in the four corners neighborhood with neighboring City of San Carlos and local school districts. He outlined the scope of circulation study for vehicles, pedestrians, bicycles and transit, and described data collection and existing conditions. He reviewed options and alternatives that could be considered to alleviate congestion and provide better traffic circulation and pedestrian safety. He noted that issues yet to be addressed include pedestrian safety, parking, and bus service. He outlined next steps, and noted that funding for any of the options has not yet been determined.

Councilmember Wright stated that pedestrian safety is important. She noted that a pickup and dropoff area for students at Carlmont would prevent backup onto Alameda. She expressed concerns regarding the loss of the Carlmont High School tennis courts to parking. She also expressed concern regarding potential loss of parking on Alameda, which has the potential for pushing cars into neighboring streets. She is also concerned regarding high school and elementary students riding the bus together.

Councilmember Reed also expressed concerns regarding pedestrian safety, as well as potential costs for implementation of any option. He is concerned regarding the loss of parking on Alameda. He cited the need for better transit for students, which reduces the number of cars on the street.

Mayor Lieberman expressed concerns regarding the loss of parking, and supports finding additional parking on the Carlmont campus. He is also concerned about pushing parking into neighborhoods. He stated he supports mini-roundabouts, which can be done at a lower cost with less engineering. He expressed concern regarding the proposed driveway cut-through on campus, and noted it may not be viable safe option. He is also concerned regarding the need for property acquisition on some of the options.

Verbal report from City Manager

City Manager Scoles spoke regarding the Ralston Avenue sewer project update. He noted that the City recognizes the impact on the Notre Dame campuses.

RECONVENE SPECIAL MEETING 9:22 p.m. to consider:

COMBINED AGENCY MEETING

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OTHER BUSINESS

Discussion of Fair Political Practices Commission (FPPC) Conflict of Interest Rules

City Attorney Rennie spoke regarding the memo that he circulated to the City Council and all city commissioners to explain new regulations regarding real property conflicts. He pointed out that these new regulations also apply to employees who make decisions regarding property. He clarified that if there is any question regarding conflict, the individual should seek advice of the FPPC (Fair Political Practices Commission).

ADJOURNMENT at this time, being 9:35 P.M.

**Terri Cook, CMC
City Clerk**

Meeting audio-recorded and videotaped

MINUTES OF REGULAR MEETING OF DECEMBER 9, 2014
One Twin Pines Lane, City Council Chambers

CALL TO ORDER: 7:05 p.m.

ROLL CALL

Council Present: Wright, Braunstein, Reed, Stone, Lieberman
Council Absent: None

PLEDGE OF ALLEGIANCE

Led by members of the Boy Scouts.

SPECIAL PRESENTATIONS

Beautiful Belmont Awards

Awards were presented to residential and commercial recipients.

Presentation from HIP Housing (Human Investment Project)

Kate Harr, HIP Housing, distributed copies of HIP's annual calendar. She provided information on HIP's housing solutions and noted the need for home sharing options.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kathleen Beasley, Belmont Library Manager, outlined upcoming programs and described holiday library closures.

Laura Peterhans, Belmont resident, announced Notre Dame de Namur's production of "A Christmas Carol", and she expressed concerns regarding a retaining wall on South Road.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Wright announced an upcoming basketball tournament between Carlmont and Notre Dame High Schools.

Councilmember Stone announced that the local AYSO team won the Delmonico Cup, and described an upcoming first-time home buyer workshop.

Mayor Lieberman announced the upcoming toy drive and holiday event at Fire Station 14 on December 19th.

COMMENTS ON CONSENT CALENDAR

Stefanie Vargas, Belmont resident (on behalf of Lisa Meltzer Penn), expressed support for the creation of a poet laureate position.

Tanu Wakefield, Belmont resident, also expressed support for creation of the poet laureate position.

Perry Kennan, questioned why the city needs to get involved in the poet laureate program. He

commented regarding the official Belmont poem that is located in the lobby of City Hall and suggested that the City Council recognize Jim McLaughlin as its first poet laureate.

Councilmember Stone thanked Parks and Recreation Commissioner Vargas and Library Branch Manager Beasley for forging the poet laureate program. He pointed out that not many city resources are needed for this. He proposed a requirement that one position on selection panel be a Belmont resident.

In response to Councilmember Reed's inquiry regarding the creation of a Technology Specialist III position, City Manager Scoles clarified that approval of this would not change the head count of city staff, as it would be reclassifying an existing position.

ITEMS APPROVED ON CONSENT CALENDAR

Waive further reading of proposed ordinances

Resolution 2014-160 authorizing the City Manager to enter into a Service Agreement with FMT Consultants for an amount not to exceed \$54,500

Resolution 2014-161 authorizing Service Agreements with the lowest responsible bidders for tree maintenance services on City owned property for an amount not to exceed \$45,000

Motion approving Belmont Poet Laureate Position

Resolution 2014-162 Approving a Side Letter between the City of Belmont and Mid-Management/Confidential Employees Association (MMCEA) creating a Technology Specialist III

Resolution 2014-163 approving side letters to the Memorandums of Understanding between the City and the Mid-Management/Confidential Employees Association (MMCEA) and the American Federation of State County Municipal Employees (AFSCME) for certification pay

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Braunstein, the Consent Agenda was unanimously approved, with the modification for the Poet Laureate position as requested by Councilmember Stone that one position on the selection panel is to be a Belmont resident.

OTHER BUSINESS

City Council Reorganization

Vice Mayor Braunstein commented regarding Mayor Lieberman's leadership, and presented him with a plaque commemorating his year as Mayor. City Manager Scoles presented Mayor Lieberman with the Book of Mayors, and presented his wife with flowers.

Ron Collins, Mayor of San Carlos, complimented the Belmont City Council and the City of Belmont.

Mike Picone, Carlmont Merchants Association, expressed gratitude to Mayor Lieberman for his support.

Perry Kennan, Belmont resident, expressed his desire to hear from the new mayor regarding his vision for 2015.

Mary Morrissey Parden, Belmont Chamber of Commerce, commented regarding Mayor Lieberman's theme of working together during the past year. She announced the opening of a new business in Belmont, The Greedy Ant.

Councilmember Stone commented regarding Mayor Lieberman, and acknowledged his ability to serve as Mayor during a busy work year. He outlined examples of accomplishments throughout the year.

Councilmember Reed complimented Mayor Lieberman's ability to balance work, family and City commitments.

Councilmember Wright stated that she joined a welcoming and cohesive City Council.

Mayor Lieberman noted that much can be achieved when you work together. He thanked the community for being involved, and the Commissioners for their contributions. He thanked staff and outlined accomplishments of each of the city departments. He thanked his family and the City Council for their support throughout the year.

Selection of Mayor for 2015

Councilmember Reed nominated David Braunstein for Mayor, which nomination was affirmed by the other councilmembers.

ACTION: By a roll call vote, Resolution 2014-164 Appointing David Braunstein as Mayor for 2015 was unanimously approved.

The Oath of Office was administered by Mayor Braunstein's family.

Mayor Braunstein noted that being selected as Mayor is a privilege and an honor. He described what makes Belmont special, and noted that it is becoming a thriving place. He outlined upcoming projects that will require attention. He stated that his priorities for the year included the expansion of National Night Out, a regional Disaster Preparedness Day, youth leadership, the formation of an Economic Development subcommittee, furthering the plans for the Barrett Community Center, and bridging the relationship with the City of San Carlos. He thanked his family for their support.

Selection of Mayor for 2015

Councilmember Lieberman nominated Eric Reed, which nomination was affirmed by the remainder of the councilmembers.

ACTION: On a roll call vote, Resolution 2014-165 Appointing Eric Reed as Vice Mayor for 2015 was unanimously approved.

RECESS: 8:55 p.m. (to reception)

RECONVENE: 9:25 p.m.

Text Amendments to the Belmont Zoning and Tree Ordinances

Community Development Director de Melo summarized the City Council's review of these ordinances in October of 2014.

Senior Planner DiDonato summarized the proposed updates to the ordinances. He outlined the process that would be used for single family design review, and the findings that would need to be made. He described the changes to parking standards, setbacks, and calculations for determining maximum floor area size. He described proposed amendments related to secondary dwelling units. He outlined proposed changes to the tree ordinance. He outlined next steps in the process should the ordinances be introduced at this time.

City Attorney Rennie clarified the potential review and refinement of the proposed ordinances from the Planning and Parks and Recreation Commissions, as well as the Tree Board. He noted that any recommended changes would be incorporated for another first reading.

Perry Kennan, Belmont resident, suggested that the city council direct the Planning Commission and Tree Board hold hearings on the proposed ordinance amendments.

Scott Barton, Belmont resident, requested clarification regarding the cap for square footage.

Anne Hoffman, Belmont resident, stated that many people have left Belmont due to the inability to modify their homes. She pointed out that many code sections are difficult and the City should provide better flexibility.

Patrick Perez, Architect, expressed support for proposed changes to the ordinances, as they provide better clarity.

Councilmember Wright expressed support for the proposed amendments.

Councilmember Lieberman pointed out that the subcommittee balanced the needs of stakeholders. He expressed support for the amendments and outlined areas for further review and consideration.

Councilmember Reed stated that the proposed changes provide a balance between the needs of families and the maintenance of Belmont's small town feel.

Councilmember Stone stated that the proposed amendments address a long-term need for change for rational and predictable rules.

Mayor Braunstein expressed his desire for due diligence regarding the proposed changes. He stated that he wants to ensure proper neighbor notification for projects as appropriate.

ACTION: Councilmember Stone made a motion, seconded by Councilmember Reed to introduce ordinances, to forward the Zone Text Amendment to the Planning Commission for review, and to not have the tree ordinance be forwarded to the Tree Board or Parks and Recreation Commission for review.

Councilmembers Wright and Lieberman and Mayor Braunstein expressed their desire that the tree ordinance be forwarded to the Tree Board or Parks and Recreation Commission for review.

ACTION: On a roll call vote, said motion by Councilmember Stone failed on a 2-3 vote (Wright, Lieberman and Braunstein no).

ACTION: Councilmember Lieberman made a motion, seconded by Councilmember Stone, and unanimously approved to introduce the Zone Text Amendment Ordinance and to forward it to the Planning Commission for review and recommendation.

ACTION: Councilmember Lieberman made a motion, seconded by Councilmember Reed, and approved (4-1, Stone no) to introduce the Tree ordinance and to forward it to the Parks and Recreation Commission for review and recommendation.

MEETING EXTENSION at this time, being 10:30 p.m., on a motion by Councilmember Stone, seconded by Councilmember Lieberman, the meeting was unanimously extended by 30 minutes.

Review of DRAFT General Plan Housing Element 2015-2023

Community Development Director de Melo described recent work and review of the Housing Element of the General Plan.

Management Analyst Rose outlined the City Council's previous discussion regarding types of housing needs which resulted in the proposed goals for the Housing Element. She noted that the California Department of Housing and Community Development has been provided a copy and has pre-approved the document. She outlined additional changes to Chapters 3 and 4 of the document. She pointed out that the zone text amendment changes introduced in the previous agenda item will assist in providing additional housing stock to meet goals, policies and programs.

Perry Kennan, Belmont resident, requested clarification regarding the hearing process. He described the housing element update used in another city, and expressed a desire for public input.

Laura Peterhans, Belmont resident, expressed support for the document and for forwarding it to the State as required.

Councilmember Lieberman pointed out that this matter has been vetted at several meetings throughout 2014.

Councilmember Wright expressed support for more affordable work force housing.

Councilmember Stone concurred, and noted that the document creates conditions to preserve open space and encourage development in the downtown. He pointed out these were factors discussed at the recent General Plan workshop. He stated that there has been much public outreach and input from stakeholders.

Councilmember Reed noted that the document does not provide solutions to homelessness.

MEETING EXTENSION at this time, being 11:00 p.m., on a motion by Councilmember Reed, seconded by Councilmember Stone, the meeting was unanimously extended by 30 minutes.

Mayor Braunstein expressed concerns regarding the assisted housing inventory. He supports permanent affordable housing.

Discussion ensued regarding how to continue to address assisted housing stock. Council concurred to schedule to a future study session on assisted housing and options for the City-owned Hill Street properties.

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Stone, and unanimously approved to forward the draft General Plan Housing Element 2015-2023 to the Planning Commission and to the State Department of Housing and Community Development (“HCD”) for review.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Stone reported on a recent Four Corners meeting. He noted that he attended reorganization meetings in San Mateo and San Carlos, and attended the Centennial celebration for the City of San Bruno.

Councilmember Lieberman stated that he met recently with representatives from Oracle Corporation.

Verbal report from City Manager

City Manager Scoles announced that staff recently attended emergency preparedness training and he outlined upcoming storm preparation. He noted that the General Plan website would be updated.

San Mateo County City Selection Committee Meeting (Attendance/Voting)

Councilmember Stone suggested forming a subcommittee to address future City Selection voting. Council concurred.

ACTION: On a motion by Councilmember Lieberman, seconded by Councilmember Wright, and unanimously approved to direct Mayor Braunstein to vote for Councilmember Stone at the upcoming City Selection meeting.

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Lieberman, and unanimously approved to form subcommittee of Mayor Braunstein and Councilmember Stone to discuss other appointments to be made at the City Selection meeting.

ADJOURNMENT at this time, being 11:20 P.M.

**Terri Cook, CMC
City Clerk**

Meeting audio-recorded and videotaped

DRAFT

2015

City of Belmont, Monthly Financial Report November 30, 2014

This Month's Highlights



Performance at a Glance

This report measures General Fund balance trends and year-to-date budget to actual results.

Indicator

Monthly Status



General Fund Balance growing



Some funds experiencing cyclical deficits



Long-term infrastructure unfunded



Fund Recap at a Glance

This report lists all year-to-date revenue and expenditure activity by fund.

Funds Experiencing Notable Year Over Year Change

Increasing Fund Balance

General Fund

Sewer Collection System

Successor Agency

Decreasing Fund Balance

Fire Protection District

Sewer Treatment System

Fleet & Equipment Management



Budget Variance Report

This report compares budget to actual results for each major revenue source and expenditure function.

Management Discussion & Analysis

Refer to this section to learn more about cyclical revenue and expenditure transactions causing interim budget variances.

Tax Trends

Sales and Transient Occupancy Tax trending upwards.



Cash Disbursement and Purchase Order Activity Report

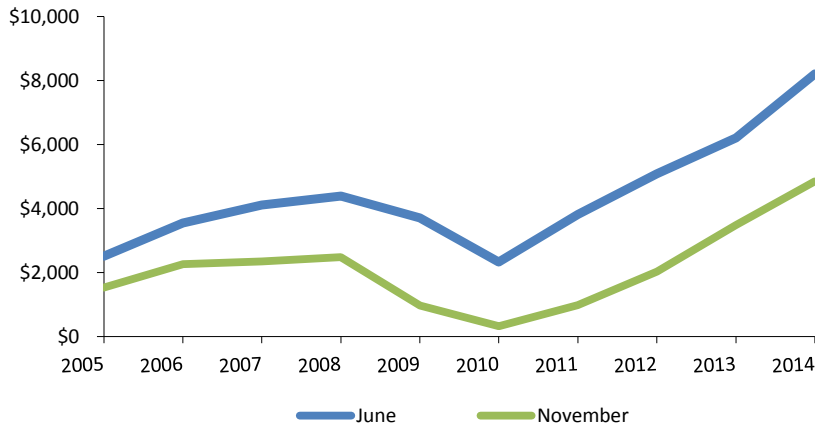
This report lists the disbursements and purchase orders issued for the amount equal to and above \$5,000.

These financial reports are designed to provide a general overview of the City of Belmont's interim finances. Questions concerning any information provided in these reports should be addressed to the Finance Director or for additional information regarding the City's financial activities, including past award winning CAFRs, transparency efforts and best practices please visit the City at www.belmont.gov.

City of Belmont
Performance at a Glance
Results for the Period Ended November 30, 2014
 (000's)



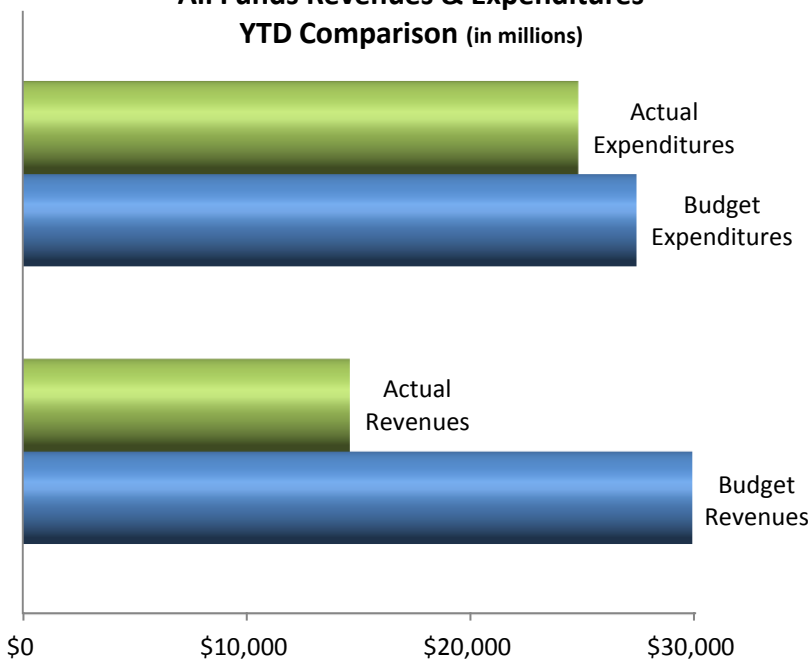
General Fund Balance Trend



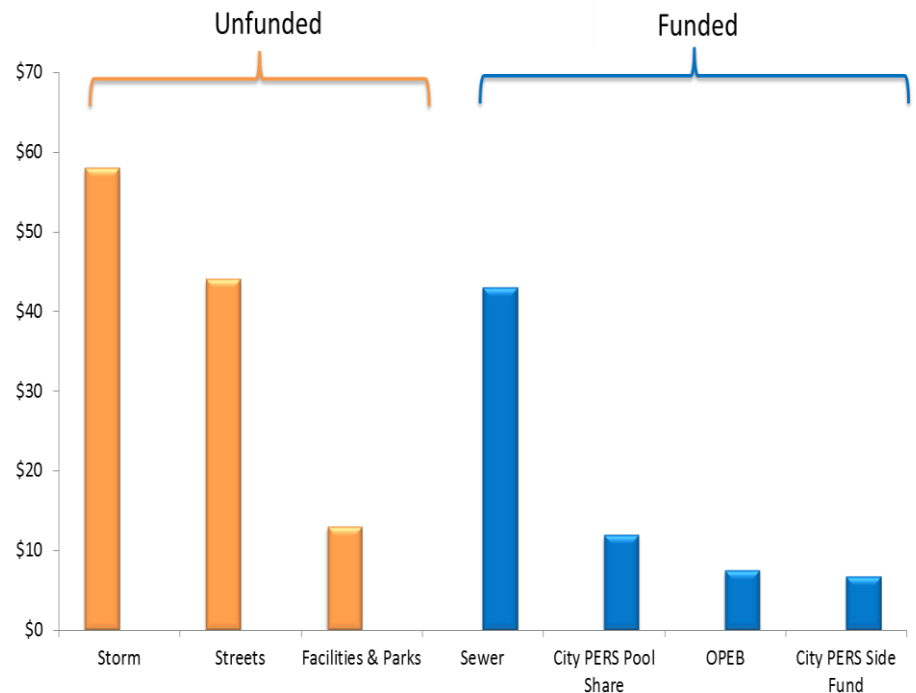
General Fund Balance Trends

6/30/2005	\$2,507	Audited
6/30/2006	\$3,544	Audited
6/30/2007	\$4,112	Audited
6/30/2008	\$4,388	Audited
6/30/2009	\$3,704	Audited
6/30/2010	\$2,329	Audited
6/30/2011	\$3,818	Audited
6/30/2012	\$5,085	Audited
6/30/2013	\$6,200	Audited
6/30/2014	\$8,204	Audited
11/30/2014	\$4,840	Unaudited

**All Funds Revenues & Expenditures
 YTD Comparison (in millions)**



Capital and Retirement Obligations (in millions)



General Fund

Through November, the General Fund balance has decreased by \$3.4 million to \$4.8 million over the prior fiscal year end. In November, General Fund year-to-date (YTD) revenues of \$4.9 million are at 63% of the YTD budget. General Fund YTD expenditures of \$8.3 million are at 100% of the YTD budget.

Fund Balance - YTD Fund Deficits

As shown in the chart of Fund Recap at a Glance on page 3, the Recreation Fund, the Supplemental Law Enforcement Fund, the Street Maintenance Fund, and the Facilities Management Fund have deficits that are expected to be eliminated in a future period. The Library Bond Debt Service Fund deficit is due to the combination of the timing difference in the semi-annual tax received in December and April and the 1st installment of semi-annual bond payments made in July. The Worker's Compensation Fund deficit is from the payment of annual insurance premiums in July. The RDA Retirement Obligation Fund (Successor Agency) Trust Fund reflects a deficit of \$7.3 million that due to the nature of the fund type, the entire outstanding debt balance is recorded and there are insufficient assets currently available to offset the liability; however, future receipts, both near and long-term, from the County Redevelopment Property Tax Trust Fund are expected to repay the bonds.

City of Belmont
Fund Recap at a Glance
Results for the Period Ended November 30, 2014
(000's)



Fund	Fund Name	Audited Fund Balance 06/30/14 (1)	Revenues				Expenditures				CY YTD	PY YTD
			YTD Budget	YTD Actual (2)	Variance %	PY YTD Actual	YTD Budget	YTD Actual (3)	Variance %	PY YTD Actual	Fund Balance 11/30/14 (1)+(2)-(3)	Fund Balance 11/30/13
GENERAL FUND												
101	General	\$8,204	\$7,834	\$4,906	63%	\$4,379	\$8,232	\$8,270	100%	\$7,100	\$ 4,840	\$ 3,479
SPECIAL REVENUE FUNDS												
	205 Recreation	0	934	858	92%	859	934	1,013	108%	923	(155)	(64)
	206 Library Maintenance/Operation	953	124	1	1%	0	138	136	99%	146	818	845
	207 Athletic Field Maintenance	156	29	36	125%	37	17	16	95%	11	176	145
	208 City Tree	311	10	119	1136%	28	19	16	84%	0	414	260
	210 Development Services	0	1,053	1,320	125%	994	1,089	966	89%	877	353	117
	212 General Plan	99	246	256	104%	27	240	4	2%	33	351	56
	223 Fire Protection District	4,167	3,790	1,113	29%	1,065	3,817	3,446	90%	3,242	1,834	2,245
	225 Police Grants and Donations	5	0	1	301%	0	1	0	0%	0	6	8
	227 Supplemental Law Enforcement	0	58	40	68%	42	58	60	102%	50	(20)	(8)
	231 Street Maintenance	0	802	549	68%	522	817	720	88%	686	(171)	(163)
	234 Street Improvements	1,540	957	517	54%	458	1,454	771	53%	830	1,286	1,044
	275 Affordable Housing Successor	4,002	293	113	39%	35	303	88	29%	35	4,026	4,020
	Total Special Revenue	11,233	8,297	4,923	59%	4,069	8,886	7,236	81%	6,831	8,920	8,505
CAPITAL PROJECT FUNDS												
	308 General Facilities	536	0	0	N/A	94	24	14	57%	32	523	436
	310 Emergency Repair	333	278	278	100%	0	0	0	N/A	0	611	333
	312 Comcast PEG Program	351	0	0	39%	0	8	0	0%	9	351	357
	341 Planned Park	314	0	286	N/A	2	129	10	7%	24	591	341
	343 San Juan Canyon Open Space	344	0	0	77%	1,937	27	16	60%	30	328	357
	704 Special Assessment Districts	296	0	0	N/A	4	0	0	N/A	0	296	296
	Total Capital Projects	2,175	278	564	203%	2,038	188	40	21%	95	2,699	2,119
DEBT SERVICE & OTHER FUNDS												
	406 Library Bond Debt Service	308	275	0	0%	0	282	459	163%	450	(151)	(128)
501-505	Sewer Collection System	9,641	7,123	213	3%	75	4,362	3,725	85%	3,645	6,129	4,533
	507 Sewer Treatment System	6,866	1,298	0	0%	0	245	224	92%	218	6,642	12,304
	525 Storm Drainage Enterprise	4,055	833	589	71%	514	834	662	79%	545	3,983	4,193
	530 Solid Waste Management	622	209	166	79%	292	192	125	65%	208	662	299
	570 Worker's Compensation	84	453	433	96%	335	347	731	210%	719	(214)	(351)
	571 Liability Insurance	102	178	193	109%	126	177	294	166%	278	2	311
	572 Self Funded Vision	0	14	13	97%	13	14	3	22%	6	10	8
	573 Fleet & Equipment Management	2,117	1,053	1,036	98%	762	1,532	1,115	73%	765	2,039	2,374
	574 Facilities Management	0	684	668	98%	606	684	690	101%	572	(22)	34
	575 Benefit Stabilization	0	377	357	95%	322	339	258	76%	245	99	134
	576 BFPD-Benefit Stabilization	4	89	89	100%	87	88	18	21%	5	75	83
	710 Net Six	348	70	84	120%	103	182	95	52%	61	337	421
	775 RDA Retirement Obligation Fund (Successor Agency)	(6,754)	794	344	43%	2	789	841	107%	1,430	(7,252)	(9,348)
	Total Debt & Other	17,393	13,450	4,185	31%	3,238	10,068	9,240	92%	9,147	12,338	14,865
	Total All Funds	\$39,005	\$29,859	\$14,578	49%	\$13,723	\$27,374	\$24,785	91%	\$23,173	\$ 28,798	\$28,968

	General Fund						All Other Funds					
	Year to Date (YTD)				Annual		Year to Date (YTD)				Annual	
					PY YTD						PY YTD	
	Budget	Actual	Variance	%	Budget	Actual	Budget	Actual	Variance	%	Budget	Actual
REVENUES												
Taxes	\$ 5,392	\$ 2,187	\$ (3,205)	41 a	\$ 12,940	\$ 1,868	\$ 4,913	\$ 1,080	\$ (3,833)	22 a	\$ 11,792	\$ 1,012
<i>Property Taxes</i>	2,745	553	(2,193)	20	6,589	346	4,343	818	(3,525)	19	10,423	762
<i>Sales Taxes</i>	889	529	(359)	60	2,133	494	295	262	(33)	89	708	250
<i>Other Taxes</i>	1,758	1,105	(653)	63	4,219	1,028	275	-	(275)		661	-
Licenses and permits	381	520	139	137	914	535	368	488	120	133	884	317
Intergovernmental	111	174	63	157	266	127	1,252	388	(863)	31 b	3,004	338
Charge for services	1,722	1,785	64	104	4,132	1,604	9,565	5,169	(4,396)	54 c	22,956	3,776
Fines and forfeits	96	75	(21)	78	229	88	-	-	-		-	64
Use of money and property	133	118	(15)	89	320	105	225	215	(10)	96	540	213
Miscellaneous	-	47	47		-	46	286	677	391	237	687	326
Other financing sources	-	-	-		-	-	3,768	6	(3,762)	0 d	9,043	1,942
Operating transfers in	-	-	-		-	-	1,647	1,647	(0)	100	3,954	1,425
Total Revenues	\$ 7,834	\$ 4,906	\$ (2,928)	63	\$ 18,802	\$ 4,373	\$ 22,025	\$ 9,672	\$ (12,353)	44	\$ 52,859	\$ 9,414
EXPENDITURES												
General government	2,091	2,029	62	97	5,019	1,622	2,417	2,400	17	99	5,800	2,003
Public safety	4,380	4,465	(85)	102	10,512	4,109	4,146	3,620	527	87	9,951	3,328
Streets and Utilities	-	-	-		-	-	7,416	5,728	1,688	77	17,799	5,503
Culture and recreation	782	796	(14)	102	1,876	690	2,013	1,946	67	97	4,832	1,777
Urban redevelopment	-	-	-		-	-	2,199	1,694	505	77	5,278	2,204
Debt service	-	-	-		-	-	282	459	(177)	163 e	676	450
Operating Transfer out	979	979	(0)	100	2,350	660	668	668	0	100	1,603	766
Total Expenditures	\$ 8,232	\$ 8,270	\$ (38)	100	\$ 19,758	\$ 7,081	\$ 19,142	\$ 16,515	\$ 2,627	86	\$ 45,941	\$ 16,030
EXCESS OF REVENUES OVER (UNDER)												
EXPENDITURES	\$ (398)	\$ (3,363)	\$ (2,965)		\$ (955)	\$ (2,708)	\$ 2,883	\$ (6,843)	\$ (9,726)		\$ 6,919	\$ (6,616)

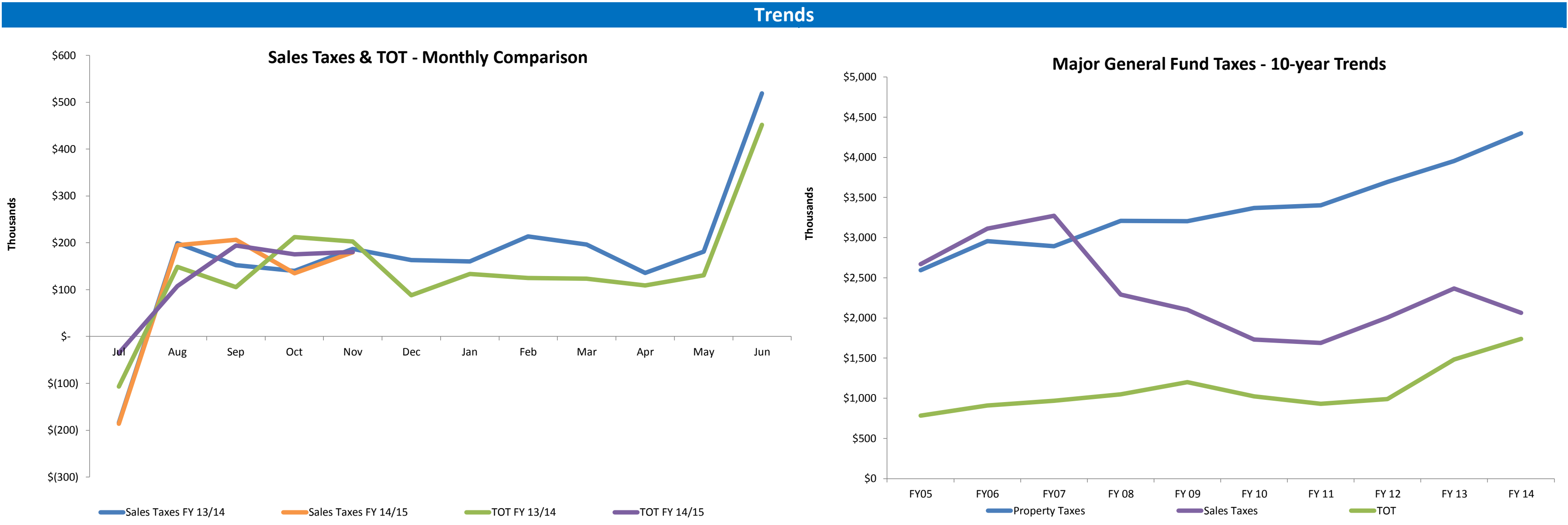
Management Discussion and Analysis

(Items with unfavorable budget variance more than \$0.1 million)

General Fund:
a) Taxes – The budget variance is primarily due to the timing of semi-annual property tax receipts received in December and April. In addition, the majority of Sales Tax and Transient Occupancy Taxes received in July are related to June activities, which are subject to accounting adjustment.

Other Funds:
Revenues-
b) Intergovernmental – The County Road Fund Contribution of \$0.3 million is received annually towards the end of the fiscal year. Federal and State grants of \$1.2 million will be received once the related Street Improvement projects occur. Other revenues are expected to be received in future periods.
c) Charges for Services – The Sewer Use Fee (Collection & Treatment), budgeted for \$10.9 million, is included as part of the City’s Property Tax bill to be received semi-annually, typically in April and December.
d) Other Financing Sources – The budget assumed the issuance of Sewer Bond of \$9.0 million, which will occur in a future period.

Expenditures-
e) Debt Service – The semi-annual bond payment for the Library CFD Bonds was paid in July, which includes the annual principal payment.



City of Belmont
Disbursements & Purchase Order Activity Report
For the Period Ended November 30, 2014



Disbursements Amounts Equal to \$5,000 and Above

Vendor	Description	Date	No.	Amount
BAMACOR, INC.	CUSTODIAL SERVICES & SUPPLIES-VARIOUS SITES	11/14/2014	EFT843	\$14,235.63
BAY AREA SKILL GENERAL CONSTRU	CONSTRUCTION OF TRAIL AT WATER DOG LAKE	11/21/2014	EFT1007	\$16,150.00
BELMONT FIRE EMPLOYEES	DIRECT DEPOSIT 11/14/14	11/14/2014	2630	\$98,188.55
BELMONT FIRE EMPLOYEES	DIRECT DEPOSIT 11/28/14	11/28/2014	2640	\$98,616.69
BURKE, WILLIAMS & SORENSEN, LL	LEGAL SERVICES-LIABILITY CLAIM	11/14/2014	1069111	\$7,214.00
CALPERS	BFPD PERS CONTRIBUTION 10/31/14	11/7/2014	2626	\$31,126.77
CALPERS	CITY PERS CONTRIBUTION 10/31/14	11/7/2014	2628	\$137,767.79
CALPERS	CITY & BFPD LIFE INS NOVEMBER	11/21/2014	2632	\$6,396.26
CALPERS	CITY PERS CONTRIBUTION 11/14/14	11/21/2014	2633	\$135,138.11
CALPERS	BFPD PERS CONTRIBUTION 11/14/14	11/21/2014	2635	\$31,605.71
CENTRAL COUNTY FIRE DEPARTMENT	FIRE ENGINE/LADDER MAINTENANCE & REPAIR	11/7/2014	1068972	\$5,002.66
CIGNA	CITY & BFPD LIFE INS 11/14	11/21/2014	2632	\$6,396.26
CITY OF BELMONT EMPLOYEES	DIRECT DEPOSIT 11/14/2014	11/12/2014	2629	\$357,404.63
CITY OF BELMONT EMPLOYEES	DIRECT DEPOSIT 11/26/2014	11/25/2014	2636	\$5,327.24
CITY OF BELMONT EMPLOYEES	DIRECT DEPOSIT 11/28/2014	11/25/2014	2637	\$356,663.33
CLINTON HEATING & AIR	QUARTERLY HVAC MAINTENANCE	11/14/2014	EFT852	\$7,625.06
DUGGER & ASSOCIATES	MONTHLY IT SERVICE CHARGES FOR FIRE DEPARTMENT	11/21/2014	1069204	\$9,937.50
GOLDFARB & LIPMAN	LEGAL SERVICES-LIABILITY CLAIM AND OTHER ADVICE	11/26/2014	1069274	\$5,367.34
GRANITE ROCK COMPANY	ASPHALT-VARIOUS PROJECTS	11/7/2014	EFT825	\$5,331.91
HDR ENGINEERING INC	SOLID WASTE TECHNICAL REVIEW	11/7/2014	EFT816	\$8,216.00
HIP HOUSING, INC.	FY 2015 SUPPORT	11/7/2014	1068977	\$5,000.00
ICMA RETIREMENT TRUST 457	DEFERRED COMP PLAN-EE & ER	11/7/2014	1068978	\$36,655.27
ICMA RETIREMENT TRUST 457	DEFERRED COMP PLAN-EE & ER	11/21/2014	1069215	\$36,073.41
KEYSER MARSTON ASSOC., INC.	PROFESSIONAL SERVICES-ECONOMIC DEVELOPMENT	11/26/2014	1069277	\$8,900.00
KIDZ LOVE SOCCER	INSTRUCTOR PAYMENT	11/21/2014	EFT1004	\$6,221.60
MID-PENINSULA WATER DISTRICT	WATER SERVICE-VARIOUS SITES	11/26/2014	1069279	\$13,205.64
NASH, TERI	INSTRUCTOR PAYMENT	11/26/2014	EFT1047	\$15,000.00
P.E.R.S. - HEALTH BENEFITS	CITY & BFPD DEC 2014 HEALTH PREMIUMS	11/26/2014	1069283	\$157,429.15
PBIA	COB DENTAL PREMIUMS NOV 2014	11/14/2014	1069154	\$18,930.67
PBIA	COB OCT 2014 DENTAL PREMIUMS	11/21/2014	1069236	\$17,844.49
PG&E	GAS & ELECTRICITY-VARIOUS SITES	11/21/2014	EFT904	\$14,020.66
PG&E	GAS & ELECTRICITY-VARIOUS SITES	11/21/2014	EFT925	\$5,892.93
PG&E	GAS & ELECTRICITY-VARIOUS SITES	11/26/2014	EFT1038	\$15,119.12
PURE ENGINEERING SERVICES, INC	SEWER FORCE MAIN ASSESSMENT	11/14/2014	EFT836	\$110,553.00
RAPID NOTIFY	EMERGENCY NOTIFICATION SYSTEM ANNUAL RENEWAL	11/21/2014	EFT856	\$6,500.00
SAN MATEO COUNTY - HEALTH	FY2014-15 ANIMAL CONTROL COSTS	11/21/2014	1069239	\$139,645.00
SILICON VALLEY CLEAN WATER	DEC 2014 CONTRIBUTIONS	11/7/2014	EFT811	\$227,425.66
TELECOMMUNICATIONS ENG. ASSOC.	TELEPHONE SERVICE-VARIOUS DEPARTMENTS	11/26/2014	1069298	\$8,079.00
U.S. BANK CORP PAYMENT SYSTEM	CREDIT CARDS-VARIOUS DEPARTMENTS	11/21/2014	1069253	\$11,789.82
U.S. DEPARTMENT OF TREASURY & FRANCHISE TAX BOARD	BFPD EE & ER TAXES 10/31/14	11/4/2014	2651	\$26,212.22
U.S. DEPARTMENT OF TREASURY & FRANCHISE TAX BOARD	CITY EE & ER TAXES 10/31/14	11/4/2014	2652	\$114,195.85
U.S. DEPARTMENT OF TREASURY & FRANCHISE TAX BOARD	BFPD EE & ER TAXES 11/15/14	11/17/2014	2653	\$31,620.54
U.S. DEPARTMENT OF TREASURY & FRANCHISE TAX BOARD	CITY EE & ER TAXES 11/15/14	11/17/2014	2654	\$107,889.85
VALLEY OIL COMPANY	UNLEADED FUEL-VARIOUS DEPARTMENTS	11/7/2014	EFT819	\$8,356.62
XTELESIS CORPORATION	INSTALL / ADMIN TRAINING	11/21/2014	EFT871	\$14,411.04
Total Disbursements in Excess of \$5,000				\$2,500,682.98
Total Count				45

City of Belmont
Disbursements & Purchase Order Activity Report
For the Period Ended November 30, 2014



Purchase Order Amounts Equal to \$5,000 and Above

Vendor	Description	Date	No.	Amount
BAY AREA SKILL GENERAL CONSTRU	CONSTRUCTION OF TRAIL BRIDGE @ WATERDOG LAKE	11/6/2014	15-03569	\$35,000.00
DELL	TECH REFRESH OPTIPLEX 9020	11/13/2014	15-03596	\$22,739.13
KEYSER MARSTON ASSOC., INC.	DOWNTOWN & HILL ST TARGET SITE	11/26/2014	15-03615	\$8,766.00
MCCAIN INC.	QUICNET PRO TRAFFIC SIGNAL SOFTWARE UPGRADE	11/6/2014	15-04873	\$8,475.00
PUBLICSTUFF INC	CREATE/IMPLEMENT/CONFIG/INTEGRATE & MAINT "MOBILE APPS"	11/13/2014	15-03602	\$10,400.00
VALLEY OIL COMPANY	OPEN PO - FUEL	11/6/2014	15-04872	\$25,000.00
XTELESIS CORPORATION	EXTENSION ONLY LICENSES	11/13/2014	15-03597	\$10,465.00
Total Purchase Orders Issued in Excess of \$5,000				\$120,845.13
Total Count				8

CITY OF BELMONT TREASURER'S REPORT November-14



Agency Receipts and Disbursements Summary

	Beginning Balance November 1, 2014		Receipts		Disbursements		Ending Balance November 30, 2014
City of Belmont	\$ 14,408,149.06	\$	1,409,849.00	\$	(2,341,074.94)	\$	13,476,923.12
Belmont Fire Protection District	2,109,053.20		380,679.76		(548,502.40)		1,941,230.56
Fire Net 6 Communications JPA	348,623.19		-		(12,100.40)		336,522.79
Successor Agency of the RDA ¹	1,366,441.11		77,274.69		(24,904.65)		1,418,811.15
Total	\$ 18,232,266.56	\$	1,867,803.45	\$	(2,926,582.39)	\$	17,173,487.62

Balance Summary

		Deposit		Investments		Pool Total
City of Belmont, Belmont Fire Protection District, Fire Net 6 & Successor Agency of RDA	\$	495,118.71	\$	16,678,368.91	\$	17,173,487.62

¹ In accordance with ABX1 26, the Belmont Redevelopment Agency was dissolved January 31, 2012 and the Successor Agency to the former RDA was established on February 1, 2012.

I certify that this report accurately reflects all investments of City of Belmont, Belmont Fire Protection District, Net Six, and Successor Agency, and is in conformance with the adopted Investment Policy mandated by Government Code 53646. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the Agency's budgeted expenditure requirement for the next six months.

Respectfully Submitted,

John Violet
City Treasurer

**CITY OF BELMONT
TREASURER'S REPORT
November-14**

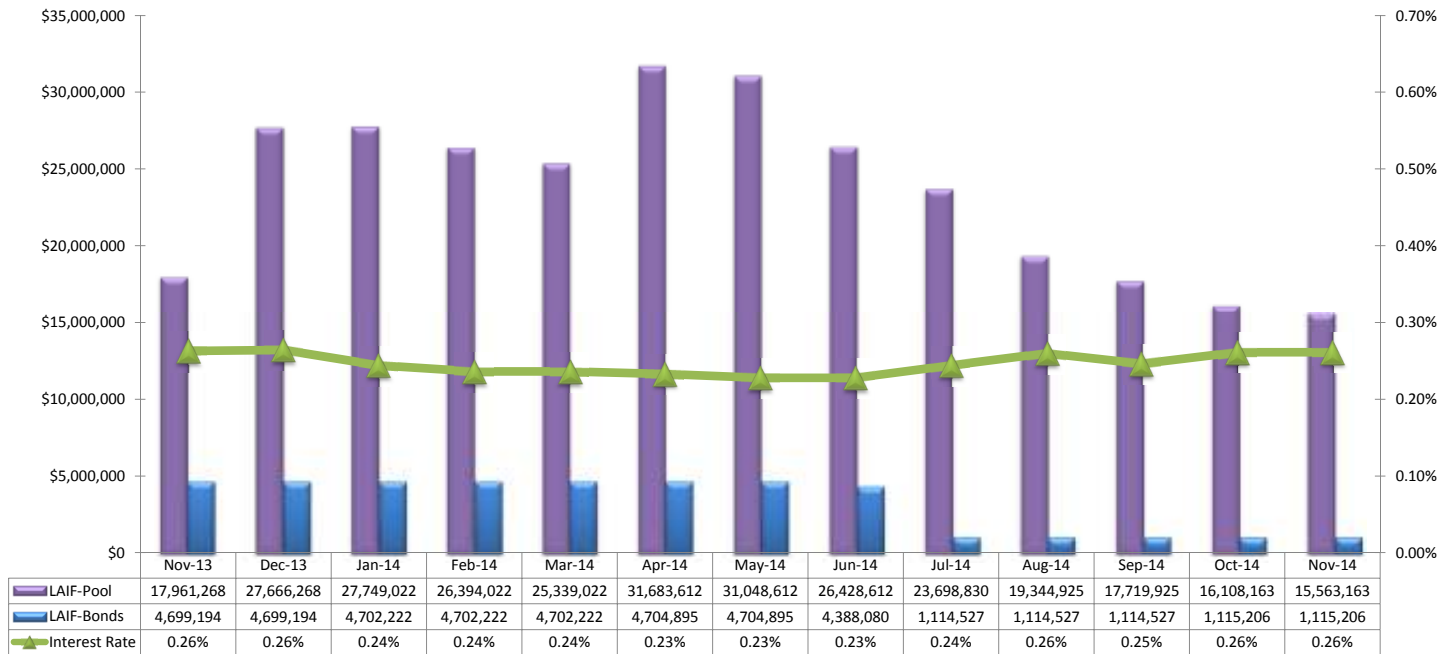


Investment Detail

Investment Type	Issuer	Maturity Date	Par Amount	Current Market Value	Interest	Total	Investment Period	Rate	Pricing Source	Manager
Deposit										
General Account	Wells Fargo	Daily	\$ 495,118.71	\$ 495,118.71					Bank	Bank
Investments:										
L.A.I.F.-POOL	State of California	Daily	15,563,163.15	15,565,984.50	3,384.99		90 days	0.261%	LAIF	LAIF
L.A.I.F.-BONDS*	State of California	Daily	1,115,205.76	1,115,407.93	242.56		90 days	0.261%	LAIF	LAIF
Total			\$ 17,173,487.62	\$ 17,176,511.14	\$ 3,627.55					

*L.A.I.F.-Sewer Bond account was opened 3/06.

City of Belmont Investment Portfolio Trends





Meeting Date: January 13, 2015

STAFF REPORT

Agency: City of Belmont
Staff Contact: Dalia Manaois, Public Works Department, 650-595-7468, dmanaois@belmont.gov
Agenda Title: Authorize Notice of Completion for the 2014 Slurry Seal Project, City Contract Number 2014-524
Agenda Action: Resolution

Recommendation

Adopt a resolution accepting work and authorizing issuance and recordation of notice of completion to American Asphalt Repair and Resurfacing Company, Inc. with a final cost of \$361,053.56.

Background

On March 25, 2014, the City Council authorized the advertisement and award of a contract for the 2014 Slurry Seal Project, City Contract Number 2014-524 to the lowest responsible bidder for an amount not to exceed \$361,000, and a ten percent construction contingency for a total authorization of \$397,100.

On October 14, 2014, the City Council accepted a donation from Merry Moppet School for the maintenance of Merry Moppet Lane and authorized a change order to City Contract Number 2014-524 in the amount of \$43,500. This amount plus a 10% contingency increased the authorized amount of the contract to \$444,900.

The work included dig-out repairs, patching of deteriorated pavement, crack sealing 11,925 linear feet of pavement, pavement and bicycle striping improvements, application of slurry seal over 73,400 square yards of City pavement, and the overlay work on Merry Moppet Lane.

Analysis

On June 9, 2014, the City entered into a contract with American Asphalt Repair and Resurfacing Company, Inc. to perform the specified work and the project was completed within the allotted time. The project is now complete to the satisfaction of the City in accordance with the construction plans and specifications. The original contract was awarded for \$264,147.26. Four change orders, including the work on Merry Moppet Lane were issued in the amount of \$96,906.30. The final contract amount is \$361,053.56 which is 19% below the authorized amount. The City is retaining \$18,052.68 (5% of the contract amount) from the contractor to insure that all subcontractors and suppliers are paid. The City Council's formal acceptance of the work with authorization to issue and record a Notice of Completion facilitates the release of these monies back to the contractor. If there are no claims filed within 35 days of recording the Notice, final payment of the retained amount is made to the contractor.

The contractor will provide the City with a maintenance bond to guarantee the work for one year, as required by the construction contract. Upon closeout of the project, the City Clerk will file the Notice of Completion with the San Mateo County Clerk-Recorder's Office.

Alternatives

1. Take no action
2. Refer back to staff for more information

Attachments

A. Resolution

Fiscal Impact

- ☐ No Impact/Not Applicable
- ☒ Funding Source Confirmed: Measure A Fund Account 234-3-730-3100-9030/Pavement Preventative Maintenance

Source:

- ☐ Council
- ☒ Staff
- ☐ Citizen Initiated
- ☐ Other*

Purpose:

- ☒ Statutory/Contractual Requirement
- ☐ Council Vision/Priority
- ☐ Discretionary Action
- ☐ Plan Implementation*

Public Outreach:

- ☒ Posting of Agenda
- ☐ Other*

*

RESOLUTION NO. 2015

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AUTHORIZING NOTICE OF COMPLETION FOR 2014 SLURRY SEAL PROJECT,
CITY CONTRACT NUMBER 2014-524 FOR A FINAL CONTRACT AMOUNT OF
\$361,053.56**

WHEREAS, America Asphalt Repair and Resurfacing Company, Inc. has completed the contract work to the satisfaction of the City in accordance with the construction plans and specifications.

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. Accepts the work as complete.

SECTION 2. Authorizes the City Clerk to issue Notice of Completion to America Asphalt Repair and Resurfacing Company, Inc.

SECTION 3. Authorizes the City Clerk upon final closeout of the project to file Notice of Completion with the San Mateo County Clerk-Recorder's Office for the 2014 Slurry Seal Project, City Contract Number 2014-524.

* * *

ADOPTED January 13, 2015, by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney



STAFF REPORT

Agency: City of Belmont
Staff Contact: Scott Rennie, City Attorney, (650) 595-7408, srennie@belmont.gov
Agenda Title: Procurement of Legal Services From Jarvis, Fay, Doporto & Gibson LLP
Agenda Action: Resolution

Recommendation

Adopt a resolution authorizing the City Attorney to procure legal services from Jarvis, Fay, Doporto & Gibson.

Background

From time to time the City has need of legal services related to municipal law issues, and in particular related to municipal finance and litigation matters, that are highly technical and require the services of legal practitioners with particular expertise. Staff requests that the City Council authorize the procurement of such legal services on an as needed basis from the law firm of Jarvis, Fay, Doporto & Gibson LLP at the rates set forth in Attachment 1 to the proposed resolution accompanying this report, and contingent upon the availability of existing funds.

Analysis

The sources of funds that may be used for payment of legal services will vary dependent on the matter at issue. This request for authorization for procurement of legal services is limited to the amount of available funds appropriated within the budget for litigation, or in the case of advice, the particular subject matter.

Alternatives

1. Deny the requested authority.
2. Continue the item for further discussion.

Attachments

A. Resolution

Fiscal Impact

- ☒ No Impact/Not Applicable
☐ Funding Source Confirmed:

Source:

- ☐ Council
☒ Staff
☐ Citizen Initiated
☐ Other*

Purpose:

- ☐ Statutory/Contractual Requirement
☐ Council Vision/Priority
☒ Discretionary Action
☐ Plan Implementation*

Public Outreach:

- ☐ Posting of Agenda
☐ Other*

RESOLUTION NO. 2015-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AUTHORIZING PROCUREMENT OF LEGAL SERVICES FROM JARVIS, FAY,
DOPORTO & GIBSON LLP**

WHEREAS, the City has need from time to time of legal services related to municipal law issues and in particular to municipal finance, civil litigation and other municipal law matters; and,

WHEREAS, the law firm of Jarvis, Fay, Doport & Gibson LLP have demonstrated expertise in these fields; and,

WHEREAS the authorization granted herein for procurement of legal services is limited to the amount of available funds appropriated within a fiscal year budget for that purpose.

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. The City Attorney is authorized to retain the law firm of Jarvis, Fay, Doport & Gibson LLP to provide legal services at the rates set forth in Attachment 1. This authorization is limited to the amount of available funds appropriated within a fiscal year budget for that purpose.

* * *

ADOPTED January 13, 2015, by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney

Attachment 1
Resolution No. __

Jarvis, Fay, Doportto & Gibson LLP Billing Rates

For Consultant's team of attorneys authorized to perform legal services, the corresponding billing rate for each are as follows:

Partners	\$325
Of Counsel	\$325
Associates	\$250
Paralegals and Law Clerks	\$125

The Consultant may revise the billing rates set forth above not earlier than July 1, 2016 and not more than once per fiscal year (July 1 to June 30) thereafter, by providing at least 30 days prior written notice to the City. The amount of any such increase shall not exceed the lesser of: (a) 3%, or (b) the annual percentage increase in the Consumer Price Index for San Francisco-Oakland-San Jose.

Billing shall be provided in increments not greater than 1/10th of an hour.

Unless specifically authorized by a Task Order, or unless the Consultant obtains prior approval from the City's Authorized Representative, the Consultant will not bill the City for:

- (1) Conducting discovery, motion work, or pleadings.
- (2) More than one attorney attending a meeting or other proceeding.
- (3) Internal administrative costs such as secretarial services, word processing, local telephone service, computer assisted research, or general overhead.
- (4) Travel expenses outside the Bay Area.
- (5) An annual audit letter (if requested by the City or its auditor).

In addition to billing for services based on the hourly rates set forth above, the Consultant is authorized to bill the City for reimbursement of its actual costs directly related to the services; provided that the total billing (for hourly services and reimbursable costs) shall not exceed the amount identified in each Task Order, and provided that the Consultant either: (a) obtains the approval of the City's Authorized Representative prior to incurring the costs, or (b) the costs fall into one of the following categories:

- (1) Travel expenses within the Bay Area.
- (2) Court costs, such as filing fees.
- (3) Service of process.
- (4) Court reporter fees.
- (5) Expert witnesses, consultants, or investigators.
- (6) Copying costs, at \$0.10 per page.
- (7) Actual costs of mailing.



STAFF REPORT

Agency: City of Belmont
Staff Contact: Scott Rennie, City Attorney
Agenda Title: Boards and Commissions Ordinance
Agenda Action: Ordinance

Recommendation

Introduce an ordinance establishing uniform qualifications, and procedures for city boards and commissions, consolidating the provisions for governing boards and commissions into the Belmont City Code, consolidating the functions of the finance commission and audit committee, and amending the duties and composition of the various bodies.

Background

The City currently has four active boards and commissions: the planning commission, the parks and recreation commission, the finance commission, and the tree board. These bodies were established at various times and subject to differing procedures. As a consequence, the rules governing such matters as quorum, absences, the selection of officers, the keeping of minutes, and appointments vary among the commissions. Further, the rules governing the commissions have not been updated to reflect the passage of Assembly Bill 1234 (adopting Government Code Section 53435) mandating ethics training, the obligation to annually disclosure economic interests (i.e. Form 700 filing) under the Political Reform Act and the regulations of the state Fair Political Practices Commission (FPPC), and the adoption of the City Council's Code of Ethics and Conduct.

At the October 14, 2014, City Council meeting, the City Treasurer provided the Audit Committee's recommendation to realign the current functions of the Finance Commission with those of the Audit Committee, and to transition the role of Finance Commission to financial advisors that assist staff. The Treasurer noted that staff would be bringing an ordinance to the City Council at the beginning of calendar 2015 with proposed amendments that implement the Audit Committee's recommendation for consideration.

Analysis

The proposed ordinance amends the Belmont City Code by consolidating the existing provisions governing the city boards and commission in a single location, Belmont City Code (BCC) Chapter 2, Article VI, and establishing uniform rules for appointment, qualifications, and procedure. The ordinance also clarifies and amends the bodies' duties and membership. In brief, these provisions are as follows.

Appointment. The appointment provisions describe when an appointment begins and ends, that appointees serve at will, that the period of an appointment generally begins on March 1 and end on the last day of February, and that appointees serve without compensation except as proscribed by the City Council. The provisions do not alter the appointment periods currently established for the various

bodies, though the Council may wish to review those appointment periods and incorporate any changes before introducing the proposed ordinance.

Qualifications. The qualification provisions require that all appointees be residents of Belmont, submit a statement acknowledging and agreeing to abide by the City's Code of Ethics and Conduct, timely complete ethics training required by AB 1234, and timely submit their annual Form 700. Appointees who fail to maintain these qualifications would be automatically suspended from participating on their board or commission.

Procedure. The procedure provisions establish a single set of rules for meeting procedure, appointment of commission officers, determination of quorum, voting on motions, and keeping minutes. The provisions give the individual boards and commissions authority to supplement these general rules so long as the rules are consistent with the policies and regulations adopted by the City Council and state and federal law.

Finance Commission/Audit Committee. The proposed ordinance takes the first step to implement the Audit Committee's recommendation, as endorsed by the Finance Commission Chair, to consolidate the finance commission functions in the Audit Committee, and codifies the Audit Committee as a permanent standing committee of the City Council. Former commissioners will continue to serve the City in an advisory role to city staff and assist staff with special projects as they do now. Because this new advisory function will be determined by staff, the advisors will not be a legislative body.

Planning Commission. The duties of the Planning Commission are currently listed in two locations, Belmont Zoning Ordinance (BZO) Section 10.1 and Belmont City Code Section 2-162. BZO Section 10.1 for the most part lists as duties the procedural functions that specific provisions of the Zoning Ordinance obligate the commission to perform. This section is thus duplicative and unnecessary. The proposed ordinance would reserve BZO Section 10.1 and consolidate and streamline the scope of the commission's general duties. The ordinance would also delete the provisions currently in BCC Section 2-162 which authorize the commission to review decisions of the community development director on the commission's own initiative and even when an appeal is not filed by an applicant or aggrieved citizen. This "call up" provision is rarely used and is unnecessary. If council wishes to maintain the commission call up provisions, council should provide direction to staff.

Parks and Recreation Commission. The Parks and Recreation Commission is currently comprised of nine members: 7 adults, and 2 minors who participate as full voting members. The adult members are required by the city's Conflict of Interest Code to file a form 700 but the minors are not. The minors should be designated in the Code if they are full voting members of a commission designated in the code. To address this discrepancy, staff recommends that the minors be made non-voting members of the commission who do not count toward a quorum. The proposed ordinance incorporates this recommendation. The proposed ordinance also clarifies and condenses the duties of the Parks and Recreation Commission to focus on policy issues such as the open space and parks components of the general plan, capital planning, annual department budget proposal, and the development of recreational areas, facilities, parks and programs.

Tree Board. The provisions forming and governing the tree board are currently subsumed within the tree regulations found in BCC Chapter 25. Staff recommends that these provisions be consolidated with the provisions in Chapter 2, Article VI and the duties restated. The proposed ordinance incorporates this recommendation.

Membership Ranges for Boards and Commissions. To give the Council flexibility in deciding appointments, staff recommends that the Council establish the number of members on a board or commission as a range as opposed to a fixed number of members. So for instance, rather than 7 members, the planning commission could be a body of a minimum of five members (the minimum number required by law) and up to a maximum of seven members. Similarly, the parks and recreation commission could be a minimum of five adult members and a maximum of seven adult members and two minor members, and the tree board a minimum of 3 members (one parks recreation commissioner, one planning commission, and one member at large) and a maximum of five members, with the at large member as well as the fourth and fifth member appointed by the Council. The proposed ordinance incorporates this recommendation.

Alternatives

Provide other direction to staff.

Attachments

- A. Draft ordinance
- B. Current code provisions affected by the proposed changes

Fiscal Impact

- ☒ No Impact/Not Applicable
- ☐ Funding Source Confirmed:

Source:

- ☒ Council
- ☒ Staff
- ☐ Citizen Initiated
- ☐ Other*

Purpose:

- ☐ Statutory/Contractual Requirement
- ☒ Council Vision/Priority
- ☒ Discretionary Action
- ☐ Plan Implementation*

Public Outreach:

- ☒ Posting of Agenda
- ☐ Other*

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BELMONT ESTABLISHING UNIFORM PROVISIONS, RESTATING DUTIES AND AMENDING OTHER PROVISIONS GOVERNING CITY BOARDS AND COMMISSIONS

THE CITY COUNCIL OF THE CITY OF BELMONT DOES ORDAIN AS FOLLOWS:

SECTION 1. BCC CHAPTER 2, ARTICLE VI ADDED

Belmont City Code Chapter 2 is amended by adding Article VI (commencing with Section 2-160) as follows:

ARTICLE VI. CITY BOARDS AND COMMISSIONS

Sec. 2-160 Title

This article, which may be referred to as “Boards and Commissions Code”, specifies the boards and commissions created by the City Council and establishes uniform rules for all city boards and commissions.

Sec. 2-161 Role in city government.

Boards and commissions are those subsidiary legislative bodies of the City Council whose membership does not include one or more members of the council. These citizen bodies advise the City Council and city staff, and when expressly authorized by specific delegation of the City Council, may make or participate in making city decisions that would otherwise be reserved to the City Council and city staff. When making or participating in making city decisions, these bodies adhere to federal, state and local law as well as the policies and regulations adopted by the City Council and in doing so act solely for public as opposed to personal interest. Boards and commissions enhance city government when they promote effective and efficient city decision-making.

Sec. 2-162 Appointment

(a) Appointment to the commissions and boards specified in this article are made by the City Council except as otherwise specified.

(b) Appointees assume their office upon taking the oath of office and continue until they resign their appointment in writing, their appointment is declared vacated, or a replacement is appointed.

(c) Appointees are at will and serve at the pleasure of the City Council. The City Council may declare an appointed office vacant at any time without cause. Any such action by the council is not intended to reflect or imply any defect in the integrity or character of the appointee.

(d) The appointment periods stated in this code for each body are established for the convenience of the City Council in making appointments and considering new appointments. Appointment periods begin on the first day of March and end on the last day of February except as otherwise determined by the City Council.

(e) Appointees serve without compensation except as the City Council may proscribe from time to time by resolution. Any such compensation may be reduced or eliminated at any time for a board or commission as a whole by the City Council without cause.

Sec. 2-163 Qualifications to hold office

(a) To be eligible for appointment to a commission or board, a prospective appointee must:

- (1) be a resident of the City of Belmont;
- (2) have submitted a statement to the city clerk acknowledging he or she has read, understand and agrees to abide by the City's Code of Ethics and Conduct; and,
- (3) not be an officer and employee of the city, except as otherwise provided herein.

(b) An appointee must, throughout the period of appointment, maintain his or her eligibility to hold office under subsection (a) and timely comply with the following requirements:

- (1) submit documentation to the city clerk attesting that the appointee has completed the ethics training specified by Government Code Section 53235 ("AB 1234 training") within 30 days of assuming office and thereafter by April 1 of every other year; and,
- (2) submit a completed California Fair Political Practices (FPPC) Statement of Economic Interests ("Form 700") to the city clerk within 30 days of assuming office and each year thereafter by the April 1.

(c) If the City Manager determines that an appointee has failed to meet any of the qualification requirements in subsections (a) or (b), he or she must provide a written notice of disqualification to the appointee.

(d) An appointee who fails to maintain qualifications specified in subsection (a) is deemed to have vacated his or her office upon commencement of the non-compliance.

(e) An appointee who fails to maintain qualifications specified in subsections (b)(1) or (b)(2) may not after notice from the City Manager participate as a member of the board or commission to which the person was appointed during the period of non-compliance, and may not receive compensation for the period of non-compliance.

Sec. 2-164. Procedures applicable to all commissions and boards

(a) *Meetings.* All subsidiary legislative bodies created by the City Council shall conduct their meetings in accordance with the Brown Act, the principles of due process, Rosenberg's Rules of Order, as may be revised from time to time, and the city's Code of Ethics and Conduct. Each body may adopt such supplemental procedures as are consistent with this section, the policies and regulations adopted by the City Council, and state and federal law.

(b) *Officers.* By April 15 of each calendar year, the members of a commission or board shall meet in regular session and elect from their members a chair and vice-chair. The role of the chair, and in his or her absence the vice-chair, is to conduct the meetings of the commission or board. The chair and vice-chair shall hold office for one (1) year or until their

successors are elected.

(c) *Quorum*. A majority of the appointed voting members of a commission or board constitutes a quorum. A member who abstains from voting is counted as present for purposes of determining quorum.

(d) *Voting on Motions*. Commissions and boards shall take formal action by motion. Unless otherwise specified by the City Council or required by law, a simple majority of the members present and voting is required to pass a motion. A member who abstains from voting is not counted as voting for purposes of determining a majority.

(e) *Minutes*. Each commission or board shall keep minutes. The minutes shall be maintained on file in the department of the staff person assigned to be the secretary of the body.

Sec. 2-165 Fiscal limits.

Commissions and boards must not incur, allow or permit to accrue any debt or liability in excess of available funds appropriated for its purposes by the City Council.

Sec. 2-166 Established Commissions and Boards.

(a) *Planning Commission*.

(1) A planning commission consisting of a minimum of five (5) and maximum of seven (7) members is created.

(2) Planning Commission appointments are for three years unless otherwise determined by the City Council.

(3) The duties of the planning commission are as follows.

(A) Review and recommend to the City Council the adoption of or amendments to the general plan.

(B) Exercise the control provided by city ordinances over the subdivision of land within the city.

(C) Exercise the control provided by city ordinances over the zoning plan and advise as to proposed changes in the plan.

(D) Perform such other functions and duties as may be required by other city ordinances.

(E) Perform such other duties as may be assigned to the commission by the City Council.

(b) *Parks and Recreation Commission*.

(1) A parks and recreation commission consisting of a minimum of five (5) voting members and a maximum of seven (7) voting members and 2 non-voting youth members is created. The two non-voting youth members must be at least thirteen (13) years old, and no more than seventeen (17) years old at the time of appointment ("youth commissioners")

and must present parental/guardian consent to be considered for appointment. The youth members may not receive compensation and serve only in an advisory capacity.

(2) Parks and Recreation Commission appointments are for one year for a youth commissioner and two years for other members unless otherwise determined by the City Council.

(3) The duties of the parks and recreation commission are as follows.

(A) Advise the city council on the adoption and amendment of policies and programs in the general plan related to city recreation and open space. In doing so, the commission shall comply with Government Code Sections 65353 and 65354.

(B) Advise the parks and recreation department on standards for and matters related to development of recreational areas, facilities, parks and programs.

(C) Assist the parks and recreation department in making periodic inventories of recreational services and facilities and parks that exist or may be needed, and interpret such matters to the public and the City Council.

(D) Advise the parks and recreation department in the preparation of the annual budget and long-range recreation and park capital improvement program.

(E) Advise the public works department regarding bicycle and pedestrian projects eligible for Transportation Development Act local transportation funding and the development of comprehensive bicycle plans.

(F) Perform such other duties as may be assigned to the commission by the City Council.

(c) *Tree Board.*

(1) A tree board consisting of a minimum of three (3) and a maximum of five members, with one (1) parks and recreation commissioner, and one (1) planning commissioner, each appointed by their respective commissions, plus 1 - 3 members from the community at large.

(2) Tree Board appointments are for three years for the members from the community appointed at large by the City Council and one year for the other members unless otherwise determined by the City Council.

(3) The tree board's duties are as follows.

(A) Hear appeals of denied administrative permits.

(B) Recommend public tree care policies.

(C) Recommend preferred tree species and undesirable tree species.

(D) Promoting public awareness of trees and the provisions of this code regulating trees.

Sec. 2-167 Roster of appointive positions.

In accordance with Government Code Section 54972, the city clerk shall maintain an accurate roster of all regular and on-going commissions, boards, and committees which are appointed by the city council. The roster shall list the qualifications for appointment, state that all appointments serve at the pleasure of the city council, and for each appointive position, the name of the current appointee, the date of their appointment, and the period of appointment applicable to their office.

Sec 2-168. Subsidiary bodies.

Commissions and boards may not create subsidiary legislative bodies unless specifically authorized by the City Council.

SECTION 2. BCC CHAPTER 2, ARTICLE VII ADDED

Belmont City Code Chapter 2 is amended by adding Article VII (commencing with Section 2-170) as follows:

ARTICLE VII. PERMANENT CITY COUNCIL COMMITTEES

Sec. 2-170 Audit Committee

(a) An audit committee is created consisting of the city treasurer who serves as its chair, the current vice-mayor, and one rotating at large councilmember who is selected annually from among the remaining councilmembers.

(b) The audit committee's duties are as follows.

(1) To provide independent review and oversight of the financial reporting processes, internal controls and independent auditors.

(2) To determine the appointment, compensation, and retention of independent accountants and other experts engaged for the purpose of preparing or issuing an independent audit report or performing other independent audit, review, or attest services.

(3) To determine whether the financial statements are fairly presented, based on discussion of the financial statements with management, the independent auditors, legal counsel, and other experts.

(4) To establish and maintain a policy for the secure and confidential handling of whistleblower complaints as a key defense against fraud.

(5) To provide annual presentation to the City Council of how it discharged its duties and met its responsibilities for financial reporting.

(6) To participate in the budget review process.

(7) To evaluate special projects for financial consequences, assess alternatives and make appropriate recommendations as may be requested by the city manager.

SECTION 3. BCC CHAPTER 16, ARTICLE I ADDED

Belmont City Code Chapter 16 is amended by adding Article I commencing with Section 16-1 as follows. Section 16-1 was previously codified as Section 2-177 and is codified as Section 16-1 without substantive modification.

ARTICLE I. PARKS AND OPENS SPACE

Sec. 16-1. - Use of twin pines property.

The 17.12 acres, more or less of land known as a portion of Twin Pines Property and existing buildings thereon purchased by the City shall be used solely for open space and park and recreation purpose.

SECTION 4. BCC SECTION 2-163 RENUMBERED SECTION 1-13

Belmont City Code Section 2-163 is renumbered Section 1-13 and added to Chapter 1 to read:

Sec. 1-13. - Subdivision ordinance saved from repeal.

Nothing contained in this Code or in the ordinance adopting this Code shall be construed to repeal or otherwise affect the subdivision ordinance of the city, being Ordinance Number 530, adopted March 8, 1974, as from time to time amended, and said ordinance as amended is hereby continued in full force and effect.

SECTION 5. BCC SECTION 2-164 RENUMBERED SECTION 1-14

Belmont City Code Section 2-164 is renumbered Section 1-14 and added to Chapter 1 to read:

Sec. 1-14. - Zoning ordinance saved from repeal.

Nothing contained in this Code or in the ordinance adopting this Code shall be construed to repeal or otherwise affect the zoning ordinance of the city, being Ordinance Number 360, adopted March 27, 1967, as from time to time amended, and said ordinance as amended is hereby continued in full force and effect.

SECTION 6. REPEALS.

(a) Belmont City Code Chapter 2, sections 2-151 through 2-179 are repealed and Articles VII, VIII, and IX are reserved.

(b) City of Belmont Ordinance No. 360 ("Belmont Zoning Ordinance") Section 10.1 is repealed and reserved.

SECTION 7. OTHER BOARDS AND COMMISSIONS.

All other boards and commissions in existence on the effective date of this ordinance and not specified in Section 1 are dissolved.

SECTION 8. CEQA EXEMPTION.

The City Council finds, under Title 14 of the California Code of Regulations, Section 15061(b)(3), that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment. The council therefore directs that a Notice of Exemption be filed with the Alameda County Clerk in accordance with the CEQA guidelines.

SECTION 9. EFFECTIVE DATE.

This Ordinance shall take effect and will be enforced thirty (30) days after its adoption.

SECTION 10. PUBLICATION AND POSTING

The city clerk has caused to be published a summary of this ordinance, prepared by the city attorney under Government Code Section 36933, subdivision (c) of the, once, in a newspaper of general circulation printed and published in San Mateo County and circulated in the City of Belmont, at least five days before the date of adoption. A certified copy of the full text of the ordinance was posted in the office of the city clerk since at least five days before this date of adoption. Within 15 days after adoption of this ordinance, the city clerk shall cause the summary of this ordinance to be published again with the names of those City Councilmembers voting for and against the ordinance; and the city clerk shall post in the office of the city clerk a certified copy of the full text of this adopted ordinance with the names of those City Councilmembers voting for and against the ordinance.

* * *

The City Council of the City of Belmont, California introduced the foregoing ordinance, on January 13, 2015 and adopted the ordinance at a regular meeting held on January 27, 2015 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney



STAFF REPORT

Agency: City of Belmont
Staff Contact: Terri Cook, CMC, City Clerk, (650) 595-7414, tcook@belmont.gov
Agenda Title: Discussion Regarding the Existing Campaign Finance Ordinance
Agenda Action: Discussion and Direction

Recommendation

The City Council should provide direction regarding modifications to the existing campaign finance ordinance.

Background

In 1986 the City of Belmont enacted a local campaign finance ordinance placing additional regulations on campaigns of individuals running for office in Belmont (City Council, City Treasurer and City Clerk) beyond those set forth by State law. This ordinance was updated in 2009. It should be noted that the campaign finance ordinance does not apply to local ballot measures (i.e., initiatives), nor does it apply to other jurisdictions within the City of Belmont (e.g., the School District or the Water District). During the goal setting workshop in 2014, the City Council indicated a desire to revisit this ordinance for potential modification.

Analysis

California's Political Form Act, enacted in 1974, requires receipts and expenditures in election campaigns to be disclosed fully and truthfully. The Act requires disclosure of campaign contributions and expenditures in connection with state and local elections, including ballot measure elections. Disclosure is required by candidates for state and local offices, state and local officeholders, and various campaign committees, including candidate-controlled committees, recipient committees, major donor committees, and independent expenditure committees. The purpose of the Political Reform Act is to provide transparency with regard to political campaigns.

In addition to these regulations, cities have the ability to add additional restrictions, which is reflected in the existing Belmont Ordinance 1043, enacted in 2009. Thirty-one percent of cities in the State of California have locally-enacted ordinances. Some cities restrict individual contributions, some restrict expenditures, or both, and to varying degrees.

Belmont's ordinance includes the following restrictions/provisions:

- Individual Contributions of \$250 per calendar year
- Contributions from individuals only
- One additional pre-election filing period the Friday just prior to Election day (for a total of three pre-election filings)

The City Council should discuss the local ordinance and provide direction to staff regarding any desired changes. It should be noted that one option could be to eliminate the local ordinance altogether. For

further consideration of this ordinance, the Council could request additional information, or it could form a subcommittee to work with staff on this matter.

Since the City will have a municipal election in November of 2015, any proposed changes to this ordinance should be made within the next few months, before the candidate filing period opens, which begins in mid-July. This way, any candidate who decides to run for office in November would be informed as to the local restrictions, if any.

Alternatives

1. Repeal Ordinance 1043 (this action requires an ordinance)
2. Take no action and leave Ordinance 1043 in place

Attachments

- A. Ordinance 1043

Fiscal Impact

- ☒ No Impact/Not Applicable
☐ Funding Source Confirmed:

Source:

- ☒ Council
☐ Staff
☐ Citizen Initiated
☐ Other*

Purpose:

- ☐ Statutory/Contractual Requirement
☒ Council Vision/Priority
☐ Discretionary Action
☐ Plan Implementation*

Public Outreach:

- ☒ Posting of Agenda
☐ Other*

AN ORDINANCE OF THE CITY OF BELMONT AMENDING CHAPTER 8.5 OF THE
BELMONT MUNICIPAL CODE ENTITLED CONTROL OF CAMPAIGN
CONTRIBUTIONS

The City Council of the City of Belmont does ordain as follows:

SECTION 1: Belmont Municipal Code Chapter 8.5 is hereby amended to read as follows:

Chapter 8.5 CONTROL OF CAMPAIGN CONTRIBUTIONS*

***Editor's note:** Section 1 of Ord. No. 755, adopted Nov. 12, 1986, added ch. 25, which the editor has redesignated ch. 8.5 in order to maintain alphabetical sequence of chapter titles.

Sec. 8.5-1. Purpose and intent.

It is the intent of the city council of the City of Belmont in enacting this chapter to place realistic and enforceable limits on the amount which may be contributed to political campaigns in municipal elections, for the purpose of preventing potential improper or undue influence over elected officials by campaign contributions, to encourage grass-roots campaigning, and to ensure against election victories based primarily on the amount expended on campaigns.

This chapter is intended to supplement the Political Reform Act of 1974 and as subsequently amended; and in the event of a conflict between the act and this article, that act shall prevail. This chapter is enacted pursuant to article XI, section 17 of the Constitution of the State of California, and section 10102 of the California Elections Code.

This chapter shall not apply to contributions or other amounts given to a committee which is organized solely for the purpose of supporting or opposing the qualifications for the ballot or adoption of one or more City measures, or for Recall elections.

Sec. 8.5-2. Definitions

Except for those terms specifically defined herein, the definitions set forth in sections 82000 et seq. of the California Government Code shall be applicable to the provisions and terms of this chapter.

(a) *Candidate* means an individual who is listed on the ballot or who has qualified to have write-in votes on his or her behalf counted by election officials, for

nomination for or election to any elective office, or who receives a contribution or make an expenditure or gives his or her consent for any other person to receive a contribution or make an expenditure with a view to bringing about his or her nomination or election to any elective office, whether or not the specific elective office for which he or she will seek nomination or election is known at the time the contribution is received or the expenditure is made and whether or not he or she has announced his or her candidacy or filed a declaration of candidacy at such time. An individual who becomes a candidate shall retain his or her status as a candidate until such time as that status is terminated pursuant to Government Code section 84214.

(b) *Committee* means any person or combination of persons who directly or indirectly does any of the following:

(1) Receives contributions for political purposes totaling one thousand dollars (\$1,000) or more in a calendar year;

(2) Makes independent expenditures for political purposes totaling one thousand dollars (\$1,000) or more in a calendar year.

(c) *Contribution* means a payment, a forgiveness of a loan, a payment of a loan by a third party, or an enforceable promise to make a payment except to the extent that full and adequate consideration is received unless it is clear from the surrounding circumstances that it is not made for political purposes. An expenditure made at the behest of a candidate, committee or elected officer is a contribution to the candidate, committee or elected officer unless full and adequate consideration is received for making the expenditure.

(1) The term "contribution" includes the purchase of tickets for events such as dinners, luncheons, rallies and similar fundraising events; the granting of discounts or rebates not extended to the public generally or the granting of discounts or rebates by television and radio stations and newspapers not extended on an equal basis to all candidates for the same office; the payment of compensation by any person for the personal services or expenses of any other person if such services are rendered or expenses incurred on behalf of a candidate or committee without payment and adequate consideration.

(2) The term "contribution" further includes any transfer of anything of value received by a committee from another committee, unless full and adequate consideration is received.

(3) The term "contribution" does not include amounts received pursuant to an enforceable promise to the extent such amounts have been previously reported as a contribution. However, the fact that such amounts have been received shall be indicated in the appropriate campaign statement.

(4) The term "contribution" does not include a payment made by an occupant of a home or office for costs related to any meeting or fundraising event held in the occupant's home or office if the costs for the meeting or fundraising event are five hundred dollars (\$500.00) or less.

(5) Notwithstanding the foregoing definition of "contribution," the term does not include the candidate's own money or property used on behalf of his or her candidacy, personal services or payments made by any individual for his or her own travel expenses if such payments are made voluntarily without any understanding or agreement that they shall be, directly or indirectly, repaid to him or her.

(d) *Controlled committee* means a committee which is controlled directly or indirectly by a candidate or which acts jointly with a candidate or controlled committee in connection with the making of expenditures. A candidate controls a committee if he, his agent or any other committee he controls has a significant influence on the actions or decisions of the committee.

(e) Individual means a sole human being.

(f) *Organization* means any entity other than an individual as defined in subsection (e) above.

Sec. 8.5-3. Campaign contributions by individuals

No individual shall make, and no candidate shall receive from any individual, any contribution to the campaign of any individual candidate for any City of Belmont elective public office in excess of two hundred fifty dollars (\$250) in any calendar year.

Sec. 8.5-4. Campaign contributions by organizations

No organization shall make, and no candidate shall receive from any organization, any contribution to the campaign of any individual candidate for any City of Belmont elective office.

Sec. 8.5-5. Contributions under assumed name

No person shall make a contribution for any other person under an assumed name or under the name of any other person.

Sec. 8.5-6. Contributions by minors

A contribution made by a child under 18 years of age is presumed to be a contribution from the parent or guardian of the child.

Sec. 8.5-7. Missing contributor information

(a) Contributions, not to exceed a total of ninety-nine dollars (\$99) from any one (1) person or source, are permitted to be retained by a candidate or any committee, including a committee supporting or opposing the passage of a measure, when received from anonymous sources or from persons who do not consent to having their name made known. Any such amount in excess of ninety-nine dollars (\$99) shall be turned over to the finance director and deposited to the city's treasury.

(b) Accumulated contributions from anonymous sources may not exceed two hundred fifty dollars (\$250) in any calendar year.

(c) Except as provided in subsection (a) above, no person shall knowingly accept any contribution in excess of one hundred (\$100) without obtaining the name, address, occupation and employer's name of the person making the contribution.

Sec. 8.5-8. Excess contributions

The total contributions exceeding the maximum provided for in sections 8.5-3 through 8.5-7 will be deposited in the general fund of the city, earmarked to be used for the purpose of defraying the costs of municipal elections.

Sec. 8.5-9. Statements generally

(a) *Required.* Each candidate and each committee shall file as a public record with the city clerk four (4) sworn cumulative itemized reports showing the total amounts of contributions received and expenditures made with respect to such election. The required statements shall be completed on campaign statement forms required to be filed by state law so long as such forms are completed in sufficient detail to comply with the requirements of this chapter. Such statements shall contain a declaration by the candidate or committee chairperson that the candidate or committee has neither accepted nor solicited any campaign contribution in excess of the limitations of or in contravention of sections 8.5-3 through 8.5-7 inclusive.

(b) *Contributions.* Each campaign statement shall show the total cumulative amount of contributions received during the period covered by the statement from persons who have given ninety-nine dollars (\$99.00). Each person who has contributed a total of one hundred dollars (\$100) or more shall be listed by name, address, occupation, employer and amount contributed.

(c) *Expenditures Generally.* Each campaign statement shall show the total amount of expenditures made during the period covered by the statement.

(d) *Estimated Future Expenditures.* The campaign statement required to be filed by the candidate or committee upon the Friday next preceding the election date shall include, in addition to all other information required by this article, a statement of

estimated additional expenditures which the candidate or committee chairperson reasonably expects to expend on or before the election date. There shall be no violation of this article if such estimate is unintentionally at variance with the amounts actually expended.

(e) *Times for Filing Generally.* Campaign statements required under this section shall be filed at the following times:

(1) Between forty (40) and forty-five (45) days prior to the election, such statement to cover the period up to and including the forty-fifth day.

(2) Between twelve (12) and seventeen (17) days prior to the election, such statement to cover the period up to and including the seventeenth day.

(3) On the Friday preceding the election date to cover the period through the previous day.

(4) Between fifty-eight (58) and sixty-five (65) days following the election, such statement to cover the period through the fifty-eighth day following the election. In the case of municipal elections held in June or November, the post-election statement delineated in this subsection shall correspond to the semi-annual statement due on January 31, to cover the period through December 31.

Sec. 8.5-10. Declaration in lieu of campaign statement

A candidate or committee need not file a campaign statement if the lawful receipts or expenditures do not exceed one thousand dollars (\$1,000) provided, that the candidate or committee chairperson shall file with the city clerk a written declaration on the form prescribed by the Fair Political Practices Committee (FPPC) and provided by the City Clerk that to the best of his or her knowledge not more than one thousand dollars (\$1,000) has been received or expended on behalf of, in support of, or in opposition to a candidacy or measure, and that contributions have not exceeded those limitations established in this chapter.

Sec. 8.5-11. Suppliers of goods and services; disclosure of records required.

No person who supplies goods or services, or both goods and services, to a candidate or committee for use in connection with the campaign of the candidate or for or against a measure shall refuse knowingly to divulge or disclose to the enforcement authority his record of any expenditure made by the candidate or committee in payment for such goods or services, or both.

Sec. 8.5-12. Violations and penalties.

Any person who knowingly or willfully violates any provisions of this chapter is guilty of a misdemeanor. In addition to any other penalty provided by law, any willful or

knowing failure to report applicable law shall be punishable by a fine of not less than five hundred dollars (\$500.00).

Sec. 8.5-13. Effect of violation on election.

(a) The election to office of any candidate who is convicted of a violation of any provision of this chapter shall be void, and such office shall become vacant immediately if the candidate is the incumbent or upon the date the candidate would otherwise have taken office. The vacancy shall be filled in the same manner as other vacancies in city offices are filled. If a candidate is convicted of a violation of this chapter prior to the time when the election is to take place, his or her candidacy shall be terminated immediately and he or she shall be ineligible for that election. Any person convicted of a violation of this chapter shall be ineligible to hold any office, whether elective or appointive, for a period of five (5) years for each such conviction from and after the date of conviction.

(b) The city clerk shall not issue any certificate of election to any candidate until the campaign statements required by section 8.5-12 or, if no campaign statement is required, the written declaration permitted by section 84212 of the California Government Code, have been filed in the form and at the place required by the Political Reform Act of 1974 as amended. The city council shall not adopt a resolution declaring any candidate to be nominated or elected until such statements or declaration have been filed in accordance with the provisions of this chapter.

SECTION 2: Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Belmont hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more section, subsection, sentence, clause, phrase or portion may be declared invalid or unconstitutional.

SECTION 3: Pursuant to Section 36937 of the Government Code of the State of California, this Ordinance shall take effect and be in full force and effect thirty (30) days after its final passage.

SECTION 4: The City Clerk shall cause this Ordinance to be published and posted in accordance with the requirements of Section 36933 of the Government Code of the State of California.

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Introduced this 26th day of May, 2009.

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PASSED AND ADOPTED as an Ordinance of the City of Belmont at a regular meeting thereof held on the 9th day of June, 2009.

AYES, COUNCILMEMBERS: Dickenson, Feierbach, Lieberman, Wozniak, Braunstein

NOES, COUNCILMEMBERS: None

ABSENT, COUNCILMEMBERS: None

ABSTAIN, COUNCILMEMBERS: None

D. I. B. A.
Mayor of the City of Belmont

ATTEST:

Jmi Cook
Clerk of the City of Belmont



STAFF REPORT

Agency: City of Belmont
Staff Contact: Terri Cook, CMC, City Clerk, tcook@belmont.gov, (650) 595-7414
Agenda Title: Council Intergovernmental Assignments for 2015
Agenda Action: Discussion and Direction

Recommendation

Approval of changes to City Council Intergovernmental Assignments for calendar year 2015.

Background

City Councilmembers serve on various regional Intergovernmental Committees and Commissions representing the City of Belmont. In addition, Councilmembers also serve on a number of City subcommittees and as delegates to local organizations. These assignments are reviewed and modified annually following the reorganization of the Council and/or the swearing in of new Councilmembers.

Analysis

Councilmembers are assigned to various County-wide Intergovernmental Committees and Joint Powers Boards. Some of these assignments are handled by the Mayor and Vice Mayor, as noted on Attachment A. The City Selection Committee appointments are made by the Mayor or his or her delegate, and those meetings are conducted by San Mateo County staff at the monthly Council of Cities meetings. At the City Council meeting of December 9, 2014, the Council formed a subcommittee to address the upcoming San Mateo County City Selection assignments. This subcommittee has been added to the list. The Council may wish to discuss whether it wants to continue with this subcommittee as a standing committee, or leave it as a one-time assignment.

Assignments in Belmont are usually made by consensus when individual Councilmembers express their interest, desire, and availability for the various agencies and committees. If more than one Councilmember is interested in an assignment, a vote can be taken to determine the assignment. Note that some assignments have two delegates, while others have a delegate plus an alternate.

This would also be the appropriate time to determine whether or not the Council wishes to eliminate any of the committees, or form new ones.

The term for the delegate to the Mosquito and Vector Control District is multi-year, and the City Council took action in October to appoint its current delegate to a new four-year term, ending in December of 2018.

Once the assignments have been finalized, staff will contact each of the agencies to update their rosters. Meeting agendas and background materials and packets will be forwarded to the assigned Councilmember directly by the governing agency.

Alternatives

The Council could leave all assignments as they currently are listed.

Attachments

- A. Council Intergovernmental Assignments for 2014 (includes new subcommittees)
- B. Council Assignments listed by Councilmember (current)

Fiscal Impact

- ☒ No Impact/Not Applicable
- ☐ Funding Source Confirmed:

Source:

- ☐ Council
- ☒ Staff
- ☐ Citizen Initiated
- ☐ Other*

Purpose:

- ☐ Statutory/Contractual Requirement
- ☐ Council Vision/Priority
- ☒ Discretionary Action
- ☐ Plan Implementation*

Public Outreach:

- ☒ Posting of Agenda
- ☐ Other*

COUNCIL COMMITTEE AND INTERGOVERNMENTAL ASSIGNMENTS-2014

Council Committees/Ad Hoc/Liaisons	Delegate/Representative	Alternate	Contact	Meeting Schedule	Packet	Comp.
School 2+2+2 Committee Discuss issues that affect the Elementary School Dist., RWC, and the City	<ul style="list-style-type: none"> Braunstein Stone 	NA	City Manager	As needed		N/A
Liaison Senior Citizen Advisory Committee	Reed	Stone	Rich Bortoli 595-7444	Odd Months 4 th Tuesday, 3:00 P.M.		N/A
Notre Dame de Namur University Advisory Board	Wright	Braunstein	City Manager	As needed		N/A
Audit Subcommittee	<ul style="list-style-type: none"> Vice Mayor Reed City Treasurer Violet 	NA	Finance Director	Quarterly		N/A
Four Corners Ad Hoc Committee Addressing traffic/circulation at Alameda/San Carlos Ave. near Carlmont High	<ul style="list-style-type: none"> Braunstein Stone 	N/A	City Manager	As needed		N/A
Liaison to Belmont Chamber of Commerce	Reed	Stone	Mary Morrissey-Parden	3 rd Thurs, noon, Motel 6		N/A
Ad Hoc Committee to Streamline Residential Design Review and Zoning Standards, Sign and Tree Ordinances	<ul style="list-style-type: none"> Reed Stone 	N/A	Community/Dev. Director	As needed		N/A
City Selection Subcommittee (added 12/14)	<ul style="list-style-type: none"> Mayor Stone 	N/A		As needed		N/A
Infrastructure Subcommittee	<ul style="list-style-type: none"> Reed Stone 	N/A	City Manager	As needed		N/A

Joint Powers Authorities/Intergovernmental Agencies

City/County Association of Governments Boards (C/CAG) Congestion Management Agency	Braunstein	Stone	Sandy Wong 599-1420	Monthly 2nd Thursday, 7:00 P.M.	Yes	N/A
Silicon Valley Clean Water Agency (formerly known as SBSA) JPA for Waste Treatment	Lieberman	Reed	Dan Child 591-7121	Monthly 3rd Thursday, 8:00 A.M.	Yes	\$100 a meeting
Belmont-SC Fire Dept JPA	<ul style="list-style-type: none"> Lieberman Wright 	Stone	City Manager 595-7410	As Needed	Yes	N/A
San Mateo County Pre-Hospital Emergency Services JPA	Lieberman	Stone	City Manager 595-7410	Quarterly		N/A
Peninsula Traffic Congestion Relief Alliance Traffic issues	Wright	(None)	Alejandra de Trinidad 588-8170	Bi-Monthly (even months) 3 rd Thursday, 8:00 am		N/A

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* Note: all one year terms (Dec-Dec), except Mosquito Abatement, as noted.

ABAG General Assembly Representative Regional planning agency for land use, housing, environmental quality, and economic development	Mayor	Vice Mayor	Ezra Rapport, Dir. 510-464-7900	April, November General Assembly Meetings		N/A
Peninsula Division, League of CA Cities State and local legislative issues (All Councilmembers invited)	Mayor	Vice Mayor	League of California Cities	Quarterly dinner meetings		N/A
San Mateo County Mosquito and Vector Control District Independent Special District, keeps database on mosquito sources	Citizen Representative: Wade Leschyn Term expires 12/18	N/A	Robert Gay 344-8592	Monthly 2nd Tuesday, 7:30 P.M.		\$100 a meeting
San Mateo County Library JPA Policy direction, oversee budget, services & library programs	Stone	Wright	Ann-Marie Despaine, Library Director	Quarterly plus one 2 nd Monday, 8:00 A.M.	Yes	N/A
SFO Roundtable Issues include Noise, Runway Configurations	Wright	Reed	Dave Carbone, Coordinator 821- 3571	1st Wednesday of Month 6 x yr 7:00 P.M.	Yes	N/A
San Mateo Emergency Service Council Disaster Preparedness	Braunstein	Stone	Lt. Mark Robins, 599-1295 Or Kathy Pape, 363-4790	Quarterly 3rd Thursday, 5:30 P.M., Courthouse	Yes	N/A
San Mateo County Council of Cities/City Selection Committee Guest Speakers, current issues (All Councilmembers invited)	Mayor	Vice Mayor	Rebecca Romero 363-1802	Monthly-Dinner meeting 4th Friday, 6:00 P.M.		N/A
Regional Housing Needs Policy Committee	Reed	Stone	Carlos de Melo, 595-7440 Nancy Blair, C/CAG	As Needed		N/A
Housing and Regional Trust (HEART) Member Agency Committee	Reed	Stone	Mark Moulton, HEART Exec Director, 872-4444	2-3 annually, 3 rd Wed, 3:00 p.m.		N/A
Grand Boulevard	Representative: Rotating		City Manager 595-7408	2-3 times annually		N/A
High Speed Rail Consortium	Stone	Reed		Quarterly, Fridays 8:15 a.m.		N/A

Cal Mod (Caltrain Modernization)	Stone	Reed		Last Thurs of Month 6-8 pm		N/A
Oversight Board for former Redevelopment Agency (Fire Board Appointment)	Lieberman	NA	Jennifer Walker, Mgt. Analyst (650) 595-7453	Monthly, 1:30 p.m., 2 nd Thursdays		N/A
SBWMA (South Bay Waste Management Authority – “Rethink Waste”)	Stone	Wright	Cindi Urman, Rethink Waste (650)802-3510	Monthly, 2:00 p.m., 4 th Thurs, San Carlos		

THESE APPOINTMENTS ARE MADE BY THE CITIES SELECTION COMMITTEE:

Association of Bay Area Governments Regional planning agency for land use, housing, environmental quality, and economic development	Local Agency Formation Commission (LAFCO) Authority over all reorganizations & boundary changes within County	Bay Area Air Quality Management District Works to reduce air contaminants within the District
Metropolitan Transportation Commission (MTC) Reviews applications for state & federal transportation funds, maintains regional transportation plan for Bay Area	California Identification System (Cal-ID) Determine the placement of Random Access Network equipment within the County	Peninsula Corridor Joint Powers Board (Caltrain) Set policy for operation of Peninsula Commute Service
Community Development Committee Reviews the needs & priorities for Community Development Block Grant funds received by the County	Supplemental Law Enforcement Oversight Committee Review Supplemental Law Enforcement Service Fund expenditures	Domestic Violence Council Evaluate efforts to reduce domestic violence, raise public awareness and collect statistics
San Mateo County Transit District (Samtrans) Set District Policies	San Mateo County Transportation Authority (SAMTAC) Implement Measure A	HEART (Housing Endowment and Regional Trust) Board

THESE APPOINTMENTS ARE MADE THROUGH C/CAG:

2020 Peninsula Gateway Corridor <ul style="list-style-type: none"> ▪ Technical Advisory Committee ▪ Policy Advisory Committee 	Airport Land Use Committee (ALUC)	Bicycle and Pedestrian Advisory Committee (BPAC)
Congestion Management Program and Environmental Quality Committee (CMEQ) addresses environmental issues	Congestion Management Program Technical Advisory Committee (TAC)	Legislative Committee
National Pollutant Discharge Elimination Technical Advisory Committee (NPDES)	Integrated Waste management (SWAC)	Utilities Sustainability Task Force (USTF)

Current City Council Assignments

January 2015

<p><u>Braunstein</u> (Mayor)</p>	<p><u>Primary</u></p> <ul style="list-style-type: none"> • 2+2+2 School Committee • Four Corners Ad Hoc Committee • C/CAG • San Mateo County Emergency Services Council • ABAG General Assembly Representative (Mayor) • Peninsula Div., League of Calif. Cities (Mayor) • San Mateo Council of Cities/City Selection Com. (Mayor) <p><u>Alternate</u></p> <ul style="list-style-type: none"> • NDNU Advisory
<p><u>Reed</u> (Vice Mayor)</p>	<p><u>Primary</u></p> <ul style="list-style-type: none"> • Senior Citizens Advisory Board • Liaison to Chamber of Commerce Board • Ordinance Review Subcommittee • Regional Housing Needs Policy Committee • HEART Member Agency Committee (“MAC”) • Infrastructure Ad-Hoc Committee/Subcommittee • Audit Committee (Vice Mayor) <p><u>Alternate</u></p> <ul style="list-style-type: none"> • Silicon Valley Clean Water Agency (SVCWA) • SFO Roundtable • High Speed Rail Consortium • Caltrain Modernization Committee • ABAG General Assembly Representative (Vice Mayor) • Peninsula Div., League of Calif. Cities (Vice Mayor) • San Mateo Council of Cities/City Selection Committee (Vice Mayor)

<u>Lieberman</u>	<p><u>Primary</u></p> <ul style="list-style-type: none"> • Silicon Valley Clean Water Agency (SVCWA) • Belmont-SC Fire Department • San Mateo County Pre-Hospital Emergency Services JPA • Oversight Board for Former RDA <p><u>Alternate</u> None</p>
<u>Stone</u>	<p><u>Primary</u></p> <ul style="list-style-type: none"> • 2+2+2 School Committee • Four Corners Ad Hoc Committee • Ordinance Review Subcommittee • City Selection (new) • San Mateo Library JPA • High Speed Rail Consortium • Caltrain Modernization Committee • SBWMA (Rethink Waste/Solid Waste) • Infrastructure Ad-Hoc Committee/Subcommittee • SamTrans Board (Appointed by City Selection Committee) <p><u>Alternate</u></p> <ul style="list-style-type: none"> • Senior Citizens Advisory Board • Liaison to the Chamber of Commerce Board • C/CAG • Belmont-SC Fire Department • San Mateo County Pre-Hospital Emergency Services JPA • San Mateo County Emergency Services Council • Regional Housing Needs Policy Committee • HEART Member Agency Committee (“MAC”)
<u>Wright</u>	<p><u>Primary</u></p> <ul style="list-style-type: none"> • NDNU Advisory • Belmont-SC Fire Department • Peninsula Traffic Congestion Relief Alliance • SFO Roundtable <p><u>Alternate</u></p> <ul style="list-style-type: none"> • San Mateo County Library JPA • SBWMA (Rethink Waste/Solid Waste)